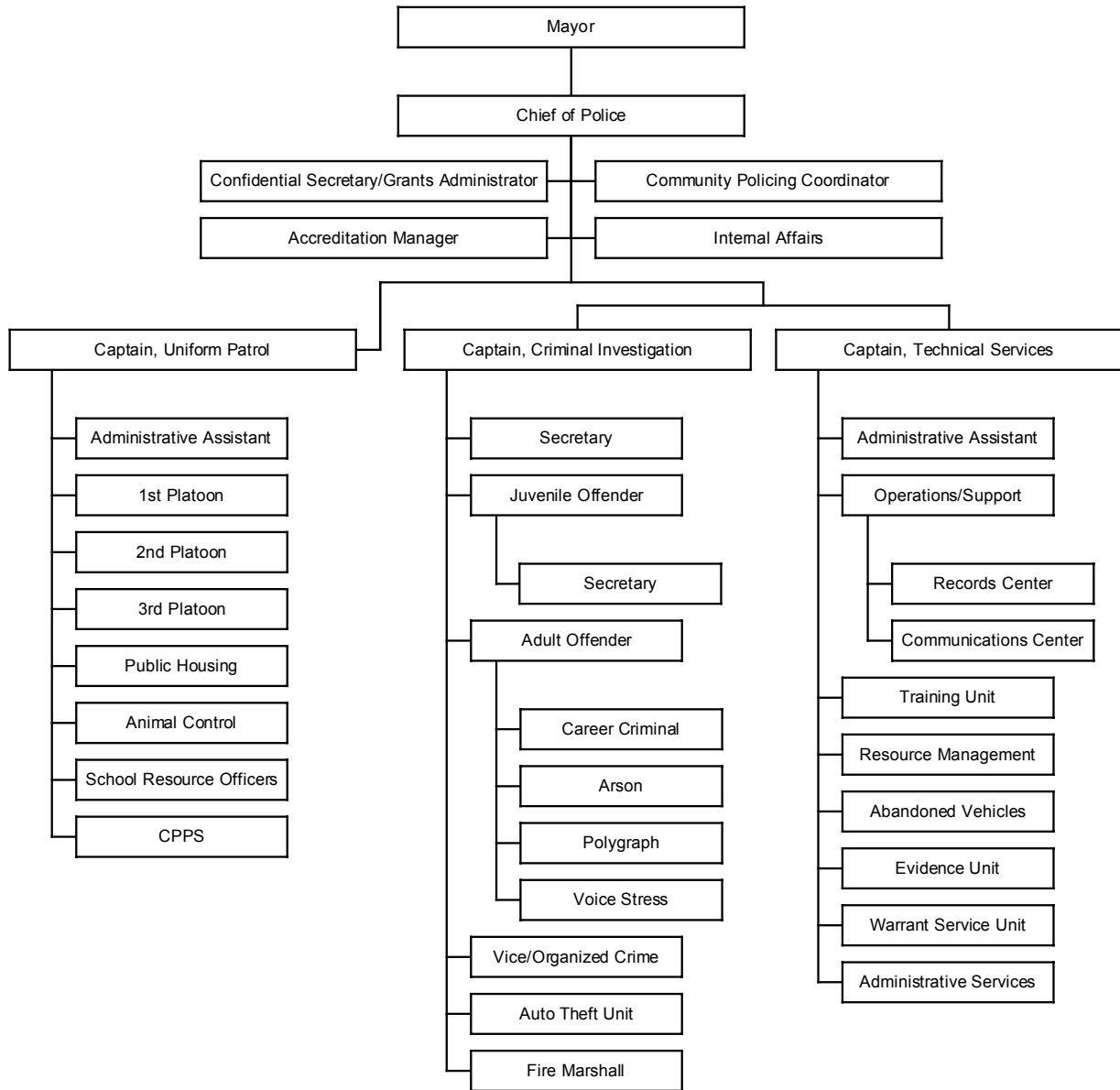


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# Harrisburg Bureau of Police Organizational Chart 2001



# **HARRISBURG BUREAU OF POLICE ACCREDITATION**

## **ATTAINMENT AND RETENTION**

| <b>1999</b> | <b>2000</b> | <b>2001</b> |
|-------------|-------------|-------------|
|-------------|-------------|-------------|

The Accreditation Process and Re-accreditation Program was reassigned to the Technical Services Division in 1991 after having been subordinated to the Office of the Chief since 1989. The ongoing process and programs to maintain accreditation in 1994 became the additional function of the Technical Services Commander and the Resource Management Unit. The Bureau of Police was re-assessed in June 1999 and was awarded re-accreditation on July 29, 1999, at the C.A.L.E.A. Conference in Montreal Canada.

## **PART I**

### **LAW ENFORCEMENT ACCREDITATION** **AN OVERVIEW**

#### **ABOUT THE COMMISSION**

In 1979 the Commission was created through the combined efforts of four major law enforcement organizations:

- International Association of the Chiefs of Police
- National Organization of Black Law Enforcement Executives (NOBLE)
- National Sheriffs Association
- Police Executive Research Forum

These organizations continue to serve in an advisory capacity to the Commission and are responsible for appointing members of the Commission.

#### **PURPOSE OF THE COMMISSION**

The Commission was formed for two reasons:

1. To develop a set of law enforcement standards.
2. To establish and administer an accreditation process through which law enforcement agencies could demonstrate voluntarily that they meet professionally recognized criteria for excellence in management and service delivery.

## **ROLE AND RESPONSIBILITIES OF COMMISSIONERS**

Persons who serve on the Commission on Accreditation for Law Enforcement Agencies are appointed to three-year terms. During their service, Commissioners:

1. Attend three 3-day meetings per year in March, July and November.
2. Review reports about law enforcement agencies being considered for accredited or re-accredited status, and participate on a committee that interviews Chief Executive Officers of those agencies during Commission meetings.
3. Serve on a Commission sub-committee (Corporate Affairs, Standards Review and Interpretations, or Outreach) to make policy decisions about Commission operations or the standards for law enforcement accreditation.
4. Represent the Commission, as needed, at law enforcement agency accreditation award ceremonies.
5. Promote law enforcement accreditation to professional colleagues.
6. To assist them in carrying out their responsibilities, newly appointed Commissioners attend an orientation session at their first Commission meeting.

## **ORGANIZATION OF THE BOARD**

The 21 member Commission is composed of 11 law enforcement professionals and 10 representatives of the public and private sectors. Commissioners serve three year staggered terms.

The Commission is a private, non-profit corporation. It is not part of, or obligated to, any governmental unit. Fees paid by law enforcement agencies defray the Commissions major operating costs. The Commissions authority is derived, solely, from the voluntary participation of law enforcement agencies in the accreditation program.

## **THE STANDARDS ADDRESS NINE MAJOR LAW ENFORCEMENT SUBJECTS**

- Role, responsibilities and relationships with other agencies
- Organization, management and administration
- Personnel structure
- Personnel process
- Operations
- Operational support
- Traffic operations

- Prisoner and court-related activities
- Auxiliary and technical services

## **GOALS**

The standards help law enforcement agencies:

- Strengthen crime prevention and control capabilities
- Formalize essential management procedures
- Establish fair and non-discriminatory personnel practices
- Improve service-delivery
- Solidify interagency cooperation and coordination
- Boost citizen and staff confidence in the agency

## **COMPLIANCE**

Agencies that seek accreditation are required to comply only with those standards that are specifically applicable to them. Applicability is based on two factors:

- Agency size
- Functions the agency performs

Applicable standards are categorized as mandatory or other than mandatory standards. If an agency cannot comply with a standard because of legislation, labor agreements, court orders, or case law, waivers can be obtained from the Commission.

## **“WHAT” NOT “HOW”**

Seeking to establish the best professional practices, the standards prescribe “what” agencies should be doing but not “how they should be doing it”. That decision is left to the individual agency and its Chief Executive Officer.

## **FOLLOWING ARE THE MAJOR BENEFITS OF ACCREDITATION**

- **Controlled liability insurance costs**  
Accredited status makes it easier for agencies to purchase police liability insurance, allows agencies to increase the limit of their insurance coverage more easily and, in many cases, results in lower premiums.
- **Stronger defense against lawsuits and citizens complaints**  
Accredited agencies are better able to defend themselves against lawsuits and citizen complaints. Many agencies report a decline in legal actions against them after they become accredited.

- **Greater accountability within the agency**  
Accreditation standards give the Chief Executive Officer a proven management system of written directives, sound training, clearly defined lines of authority and routine reports that support decision making and resource allocation.
- **Staunch support from government officials**  
Accreditation embodies the precepts of community oriented policing. It creates a forum in which police and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectation.
- **Increased community advocacy**  
Accreditation embodies the precepts of community oriented policing. It creates a forum in which police and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectations.
- **Improved employee morale**  
Accreditation is a coveted award that symbolizes professionalism, excellence and competence. It requires written directives and training to inform employees about policies and practices, facilities and equipment to ensure employees' safety and processes to safeguard employees' rights. Employees take pride in their department knowing it represents the very best in law enforcement.

## **SUMMARY**

Through Accreditation, we have voluntarily accepted the challenge to prove that the Harrisburg Bureau of Police is one of the best law enforcement agencies in the United States and the Commonwealth of Pennsylvania.

The citizens of Harrisburg are the primary benefactors of Accreditation and should be confident knowing the Harrisburg Bureau of Police has accepted such a challenge. The achievement of Accreditation legitimized the claim that the Bureau of Police is a professional organization dedicated to the highest standards of performance and is responsible to the community it serves.

The Harrisburg Bureau of Police has taken great pride in this prestigious achievement. Currently (3/2001) there are over 450 accredited agencies nationwide.

**RANK AND ASSIGNMENT BY RACE AND SEX**  
**SWORN PERSONNEL**  
**2001**

**BUREAU PERSONNEL BY RANK, RACE AND SEX**

| <b>RANK</b>  | <b>W/M</b> | <b>W/F</b> | <b>B/M</b> | <b>B/F</b> | <b>H/M</b> | <b>H/F</b> | <b>A/M</b> | <b>A/F</b> |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>CHIEF</b> | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |
| <b>CAPT</b>  | 0          | 0          | 2          | 0          | 0          | 0          | 0          | 0          |
| <b>LT</b>    | 5          | 1          | 0          | 0          | 0          | 0          | 0          | 0          |
| <b>SGT</b>   | 4          | 2          | 1          | 0          | 0          | 0          | 1          | 0          |
| <b>CPL</b>   | 5          | 3          | 3          | 0          | 1          | 0          | 0          | 0          |
| <b>INV</b>   | 16         | 0          | 6          | 2          | 2          | 0          | 0          | 0          |
| <b>PO</b>    | 71         | 18         | 17         | 1          | 8          | 2          | 1          | 0          |
| <b>TOTAL</b> | <b>102</b> | <b>24</b>  | <b>29</b>  | <b>3</b>   | <b>11</b>  | <b>2</b>   | <b>2</b>   | <b>0</b>   |

**HARRISBURG POLICE BUREAU**  
**Seniority Roster - January 29, 2001**

**Officer**

Miller, Robert J.  
Rudy, James E.  
Miller, Ronald B.  
McCleary, Donald E.  
Griffie, James D.  
Brown, Ralph C.  
Tolan, Edward G.  
Lukoski, James  
Goshert, John F.  
Byard, Elida B.  
Drobenak, Richard L.  
Rapak, Robert J.  
Hockley, Patrick J.  
Pickles, Richard L.  
Ames, Sheldon\*  
Stiteler, Janet A.  
Horst, Kenneth L.  
Roy, Ellis R. Jr.  
Bittner, Kenneth A.  
Carey, Scott C.  
Woodring, Dennis A.  
Zglenski, Robert S.\*  
Engle, Frederick D. Jr.  
Martinez, Jose L.  
Jackson, William B.

**Date of Employment**

01/16/65  
05/21/66  
01/01/68  
03/03/72  
07/11/72  
09/25/73  
09/25/73  
09/25/73  
01/16/76  
01/16/76  
09/02/77  
09/02/77  
09/02/77  
09/02/77  
09/02/77  
01/13/78  
11/13/78  
02/16/79  
02/16/79  
02/16/79  
02/16/79  
02/16/79  
02/16/79  
02/16/79

**Rank**

Lieutenant  
Investigator  
Patrol Officer  
Patrol Officer  
Patrol Officer  
Lieutenant  
Patrol Officer  
Corporal  
Lieutenant  
Patrol Officer  
Sergeant  
Lieutenant  
Patrol Officer  
Investigator  
Lieutenant  
Lieutenant  
Patrol Officer  
Sergeant  
Patrol Officer  
Patrol Officer  
Lieutenant  
Patrol Officer  
Lieutenant  
Patrol Officer  
Investigator



| <b><u>Officer</u></b>      | <b><u>Date of Employment</u></b> | <b><u>Rank</u></b> |
|----------------------------|----------------------------------|--------------------|
| Ware, Litho D.             | 02/16/79                         | Corporal           |
| Patterson, Norman J.       | 01/02/80                         | Patrol Officer     |
| Karlsen, Clifford A.       | 12/31/80                         | Sergeant           |
| Taylor, Tanya L.           | 12/31/80                         | Patrol Officer     |
| Ritter, Pierre             | 12/31/80                         | Captain            |
| Duffin, Kevin R.           | 12/31/80                         | Investigator       |
| Hartley, Robert G.         | 10/19/82                         | Patrol Officer     |
| Blasko, Stephen M.         | 01/06/83                         | Investigator       |
| Harden, Rena M.            | 01/06/83                         | Patrol Officer     |
| Marshall, Sheldon D.       | 01/06/83                         | Patrol Officer     |
| Massey, Elijah Q.          | 01/06/83                         | Investigator       |
| Steele, Grant C.           | 01/20/84                         | Investigator       |
| Gonzalez, Angel M. Jr.     | 01/20/84                         | Patrol Officer     |
| Lewis, Linda               | 01/20/84                         | Investigator       |
| Wideman, Wesley J.         | 01/20/84                         | Patrol Officer     |
| Nixon, Isaac V.            | 01/20/84                         | Captain            |
| Painter, Charles E.        | 06/07/85                         | Patrol Officer     |
| Anderson, Charles A. Jr.   | 06/07/85                         | Patrol Officer     |
| Muldrow, Lydell V.         | 06/07/85                         | Corporal           |
| Snyder, William T.         | 06/07/85                         | Patrol Officer     |
| Fegan, Robert H.           | 06/07/85                         | Sergeant           |
| Vernouski, William J.      | 08/01/86                         | Patrol Officer     |
| Baez, Hector L.            | 08/01/86                         | Investigator       |
| Woodring, Briana L.        | 08/01/86                         | Sergeant           |
| Floyd, David J.            | 08/01/86                         | Sergeant           |
| Books, Annette L.          | 08/01/86                         | Lieutenant         |
| Kellar, Charles G.         | 08/01/86                         | Chief              |
| Hammaker, Timothy J.       | 08/01/86                         | Patrol Officer     |
| Green, John K.             | 08/01/86                         | Patrol Officer     |
| DeLeon, Gabriel S.         | 08/01/86                         | Patrol Officer     |
| Bailey, Michelle R.        | 08/01/86                         | Investigator       |
| Reed, Leo K.               | 07/31/87                         | Patrol Officer     |
| Garman, Bruce A.           | 07/31/87                         | Patrol Officer     |
| Heron, Doreen M.           | 07/31/87                         | Patrol Officer     |
| Adams, Tammy K.            | 07/31/87                         | Corporal           |
| Burgos, Emma D.            | 07/31/87                         | Patrol Officer     |
| Rivera, Victor             | 07/31/87                         | Investigator       |
| Carter, Timothy M.         | 07/31/87                         | Investigator       |
| Angelini, Franco           | 07/29/88                         | Patrol Officer     |
| Feduke, Wesley D. Jr.      | 07/29/88                         | Patrol Officer     |
| Webber, Daniel M.          | 07/29/88                         | Investigator       |
| Rivera, Alfredo Jr.        | 07/29/88                         | Patrol Officer     |
| Capello, Sharon L.         | 07/29/88                         | Sergeant           |
| Martin, Jodie E.           | 07/29/88                         | Patrol Officer     |
| Umipig, Michael D.         | 07/29/88                         | Sergeant           |
| Carter, Thomas C.          | 07/29/88                         | Corporal           |
| Weaver-Carter, Wendelin L. | 09/04/89                         | Patrol Officer     |
| Adams, Julian B.           | 09/04/89                         | Patrol Officer     |
| Godusky, Clark T.          | 08/03/90                         | Patrol Officer     |
| Ewing, Deborah A.          | 08/03/90                         | Patrol Officer     |
| Black, David E.            | 08/03/90                         | Patrol Officer     |
| Cesari, Joseph J.          | 08/03/90                         | Patrol Officer     |
| Wetzel, Kelly R.           | 08/03/90                         | Corporal           |

| <b><u>Officer</u></b>      | <b><u>Date of Employment</u></b> | <b><u>Rank</u></b> |
|----------------------------|----------------------------------|--------------------|
| Reigle, Deborah J.         | 08/03/90                         | Patrol Officer     |
| Savel, Michael J.          | 08/03/90                         | Patrol Officer     |
| Cook, Jeffrey J.           | 08/03/90                         | Patrol Officer     |
| Lucas, Leroy P.            | 08/03/90                         | Patrol Officer     |
| Paige, Aaron E.            | 08/03/90                         | Patrol Officer     |
| Harman, Brenda             | 08/03/90                         | Patrol Officer     |
| Crouser, Susan J.          | 08/03/90                         | Patrol Officer     |
| Baldwin, Cindy L.          | 08/03/90                         | Corporal           |
| Edwards-Kissner, Sherry L. | 08/03/90                         | Patrol Officer     |
| Lau, David A.              | 05/23/91                         | Investigator       |
| Novacek, Steven L.         | 05/23/91                         | Corporal           |
| Schrivier, Jeffrey M.      | 05/23/91                         | Investigator       |
| Holmes, Brenda E.          | 05/23/91                         | Corporal           |
| Hohman, Angela J.          | 05/23/91                         | Patrol Officer     |
| Woolf, Amy E.              | 05/23/91                         | Patrol Officer     |
| Lyda, Raymond R.           | 05/23/91                         | Patrol Officer     |
| Bair, Annemarie            | 05/23/91                         | Patrol Officer     |
| Kyle, David C.             | 05/22/92                         | Patrol Officer     |
| Evans, John D.             | 05/22/92                         | Patrol Officer     |
| Heffner, Donald E.         | 05/22/92                         | Investigator       |
| Zimmerman, Joseph A.       | 05/22/92                         | Investigator       |
| O'Connor, John C.          | 05/22/92                         | Investigator       |
| Prisbe, Steven R.          | 05/22/92                         | Patrol Officer     |
| Sorenson, Dennis J.        | 05/22/92                         | Corporal           |
| Oquendo, Carlos M. Jr.     | 05/22/92                         | Patrol Officer     |
| Moody, Deric E.            | 05/22/92                         | Patrol Officer     |
| Rivera, Peter              | 05/22/92                         | Patrol Officer     |
| Cleary, Colin              | 05/21/93                         | Corporal           |
| Martin, Walter B.          | 05/21/93                         | Patrol Officer     |
| Archie, Robert D.          | 05/21/93                         | Patrol Officer     |
| Jenkins, Levell            | 05/21/93                         | Investigator       |
| Aldrich, Kirk E.           | 05/21/93                         | Patrol Officer     |
| Trovvy, Paula A.           | 05/20/94                         | Patrol Officer     |
| Rodriguez, Luis            | 05/20/94                         | Corporal           |
| Ryan, Thomas               | 05/20/94                         | Patrol Officer     |
| McKenzie, Robert E.        | 05/20/94                         | Patrol Officer     |
| Olivera, Gabriel           | 05/20/94                         | Patrol Officer     |
| Lamonto, Michael S.        | 05/18/95                         | Patrol Officer     |
| Bielenda, Christine C.     | 05/18/95                         | Patrol Officer     |
| Abromitis, Todd A.         | 05/18/95                         | Patrol Officer     |
| Davis, Laura               | 05/18/95                         | Patrol Officer     |
| Shoeman, Rodney D.         | 05/18/95                         | Investigator       |
| Brown, Leslie A.           | 05/18/95                         | Patrol Officer     |
| Dean, Mark                 | 05/18/95                         | Patrol Officer     |
| Galkowski, James           | 05/20/96                         | Patrol Officer     |
| Barrelet, Stephanie        | 05/20/96                         | Patrol Officer     |
| Hooper, Milo               | 05/20/96                         | Patrol Officer     |
| Rossetti, Andrew W.        | 05/19/97                         | Patrol Officer     |
| Marsh, Jeffrey D.          | 05/19/97                         | Patrol Officer     |
| Brinker, Jason D.          | 09/15/97                         | Patrol Officer     |
| Sunday, Chad A.            | 09/15/97                         | Patrol Officer     |
| Delozier, Christopher J.   | 09/15/97                         | Patrol Officer     |
| Fulton, Mark S.            | 09/15/97                         | Patrol Officer     |

| <b><u>Officer</u></b>     | <b><u>Date of Employment</u></b> | <b><u>Rank</u></b> |
|---------------------------|----------------------------------|--------------------|
| Donofrio, Shawn M.        | 09/15/97                         | Patrol Officer     |
| Cornick, Sean D.          | 09/15/97                         | Patrol Officer     |
| Ferrari, Jarret J.        | 09/15/97                         | Patrol Officer     |
| Nordstrom, Matthew A.     | 09/14/98                         | Patrol Officer     |
| Pugh, Shaun A.            | 09/14/98                         | Patrol Officer     |
| Krokos, Christopher       | 09/14/98                         | Patrol Officer     |
| Wealand, Terry D.         | 09/14/98                         | Patrol Officer     |
| Akakpo-Martin, Atah H.    | 05/17/99                         | Patrol Officer     |
| Hawkins, James R. III     | 05/17/99                         | Patrol Officer     |
| Henry, Delon K.           | 05/17/99                         | Patrol Officer     |
| Kimmick, William H. III   | 05/17/99                         | Patrol Officer     |
| Kunkel, Branden L.        | 05/17/99                         | Patrol Officer     |
| Meik, Tyron E.            | 05/17/99                         | Patrol Officer     |
| Neal, Ryan J.             | 05/17/99                         | Patrol Officer     |
| Turchetta, Jason G.       | 05/17/99                         | Patrol Officer     |
| Johnson, Harold           | 05/15/00                         | Patrol Officer     |
| Kennedy, Quinten          | 05/15/00                         | Patrol Officer     |
| Fleagle, Robert           | 05/15/00                         | Patrol Officer     |
| Hall, Marc E.             | 01/08/01                         | Patrol Officer     |
| Silvio, Christopher M.    | 01/08/01                         | Patrol Officer     |
| Sanderson, Michael P.     | 01/08/01                         | Patrol Officer     |
| Marshall, Joseph C.       | 01/08/01                         | Patrol Officer     |
| Gryniewicz, Edward V. III | 01/08/01                         | Patrol Officer     |
| Minnier, Robert J.        | 01/08/01                         | Patrol Officer     |
| Gold, Aaron, J.           | 01/08/01                         | Patrol Officer     |
| Brooks, Timothy G.        | 01/08/01                         | Patrol Officer     |
| McNaughton, Marc A.       | 01/08/01                         | Patrol Officer     |
| Gonzalez, Libertad        | 01/08/01                         | Patrol Officer     |
| Gibney, Richard C.        | 01/08/01                         | Patrol Officer     |
| Williams, Karen A.        | 01/08/01                         | Patrol Officer     |
| Peiper, Daniel L.         | 01/08/01                         | Patrol Officer     |
| Young, Kenneth L. Jr.     | 01/08/01                         | Patrol Officer     |
| Jenkins, Daniel B.        | 01/08/01                         | Patrol Officer     |
| Covey, Teresa             | 01/08/01                         | Patrol Officer     |
| Iachini, Richard J. Jr.   | 01/08/01                         | Patrol Officer     |
| Miller, Garrett R.        | 01/08/01                         | Patrol Officer     |

\*INDICATES SENIORITY FOR THE FOLLOWING **ONLY**:

Pension

Number of Vacation Days

**ACTUAL DATES OF SERVICE ARE AS FOLLOWS:**

|                     |          |                   |
|---------------------|----------|-------------------|
| Zglenski, Robert S. | 06/23/80 | Police Officer    |
| Ames, Sheldon A.    | 01/08/84 | Police Lieutenant |

**2001 DISTRIBUTION OF PERSONNEL**  
**NON-SWORN**

|                                      |           |
|--------------------------------------|-----------|
| Office of the Chief of Police.....   | 2         |
| Technical Services Division .....    | 26        |
| Uniformed Patrol Division.....       | 13        |
| Criminal Investigation Division..... | 2         |
| <b>TOTAL.....</b>                    | <b>43</b> |

**ASSIGNMENT BY RACE AND SEX**  
**NON-SWORN**

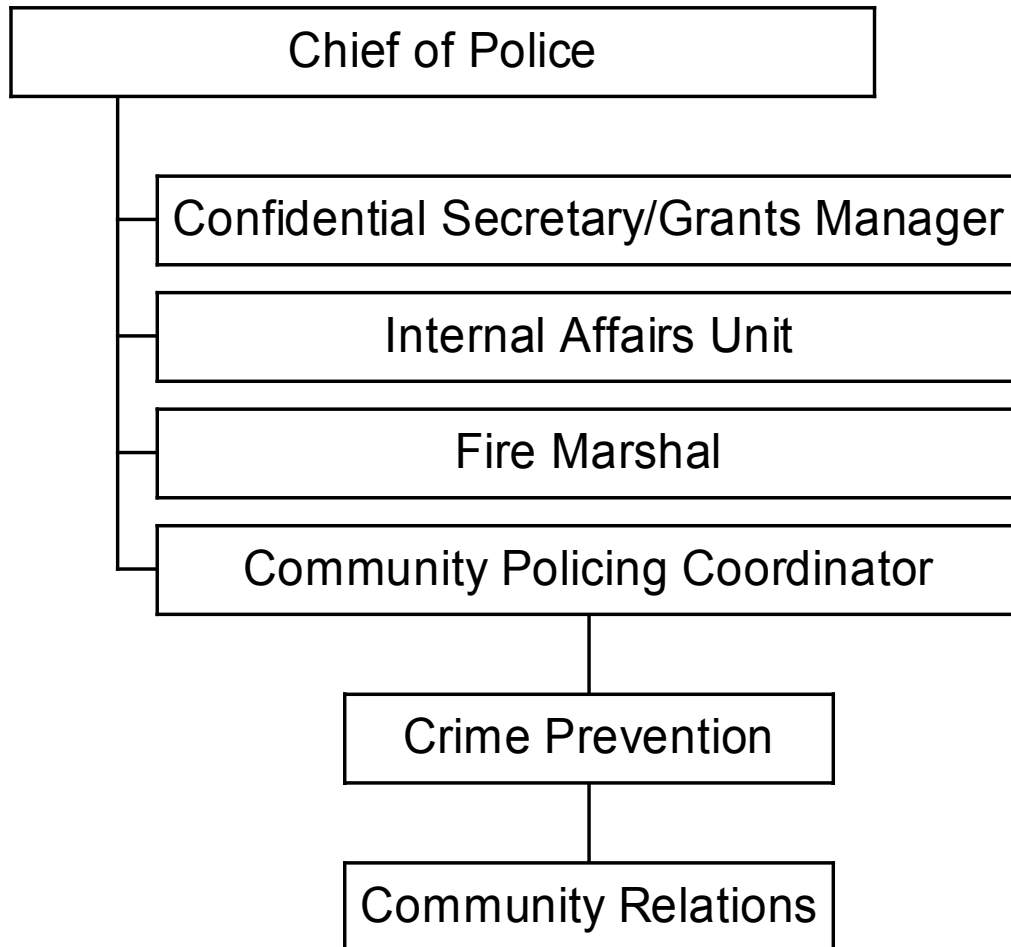
| ASSIGNMENT                                 | WHITE<br>MALE | WHITE<br>FEMALE | BLACK<br>MALE | BLACK<br>FEMALE | HISPANIC<br>MALE | HISPANIC<br>FEMALE | ASIAN<br>MALE |
|--|---------------|-----------------|---------------|-----------------|------------------|--------------------|---------------|
| TRAFFIC SERVICES<br>ADMINISTRATOR          | 0             | 0               | 0             | 1               | 0                | 0                  | 0             |
| SUPPORT SUPERVISOR                         | 0             | 1               | 0             | 0               | 0                | 0                  | 0             |
| COMMUNITY POLICING<br>COORDINATOR          | 0             | 0               | 0             | 0               | 0                | 0                  | 0             |
| COMMUNICATION<br>CENTER SUPERVISOR         | 3             | 2               | 0             | 0               | 0                | 0                  | 0             |
| COMMUNICATION<br>CENTER OPERATOR           | 4             | 6               | 2             | 4               | 0                | 1                  | 0             |
| RECORDS CENTER<br>OPERATOR                 | 1             | 1               | 0             | 1               | 0                | 0                  | 0             |
| PARKING ENFORCEMENT<br>OFFICER             | 1             | 0               | 5             | 1               | 1                | 1                  | 0             |
| ANIMAL CONTROL<br>OFFICER                  | 1             | 0               | 0             | 0               | 0                | 0                  | 0             |
| ADMINISTRATIVE<br>ASSISTANT                | 0             | 1               | 0             | 1               | 0                | 0                  | 0             |
| SECRETARY                                  | 0             | 1               | 0             | 0               | 0                | 1                  | 0             |
| CLERK TYPIST                               | 0             | 0               | 0             | 1               | 0                | 1                  | 0             |
| CONFIDENTIAL<br>SECRETARY                  | 0             | 1               | 0             | 0               | 0                | 0                  | 0             |
| CRIME ANALYST/<br>ACCREDITATION<br>MANAGER | 1             | 0               | 0             | 0               | 0                | 0                  | 0             |
| <b>TOTAL</b>                               | <b>11</b>     | <b>13</b>       | <b>7</b>      | <b>9</b>        | <b>1</b>         | <b>4</b>           | <b>0</b>      |

## **HARRISBURG POLICE BUREAU**

### **CIVILIAN PERSONNEL**

| <b><u>Name</u></b>    | <b><u>Date of Hire</u></b> | <b><u>Position</u></b>           |
|-----------------------|----------------------------|----------------------------------|
| Harman, Steven P.     | 02/20/73                   | Communications Center Supervisor |
| Potteiger, Rose M.    | 08/16/76                   | Administrative Assistant         |
| Good, Kerry J.        | 08/30/76                   | Records Center Operator          |
| Patry, Sandra L.      | 08/24/77                   | Administrative Assistant         |
| Solivan, Helen M.     | 02/13/78                   | Communications Center Supervisor |
| Wilson, Carla D.      | 04/23/79                   | Records Center Operator          |
| Moore, William E.     | 10/30/83                   | Communications Center Specialist |
| Cooksey, Rene         | 07/08/85                   | Communications Center Operator   |
| Macri, Mattea L.      | 09/03/85                   | Communications Center Specialist |
| Lamke, Fred R.        | 11/04/85                   | Dog Law Enforcement Officer      |
| Cobb, Lorraine I.     | 03/10/86                   | Traffic Services Administrator   |
| Oliphant, Greta H.    | 03/17/86                   | Support Supervisor               |
| Collier, Charlene A.  | 05/04/87                   | Communications Center Specialist |
| Quinones, Blanca I.   | 08/01/88                   | Parking Enforcement Officer      |
| Smith, Patricia A.    | 02/15/89                   | Communications Center Supervisor |
| Terry, Robin C.       | 02/27/89                   | Parking Enforcement Officer      |
| Layton, Gwendolyn T.  | 08/28/89                   | Communications Center Operator   |
| Baskins, Maurice N.   | 10/30/89                   | Parking Enforcement Officer      |
| Baker, Debra A.       | 11/20/89                   | Communications Center Operator   |
| Rathfon, Christian M. | 06/10/91                   | Communications Center Supervisor |
| Lopez, Hector D.      | 08/05/91                   | Parking Enforcement Officer      |
| Over, Laurie A.       | 09/09/91                   | Communications Center Operator   |
| Hess, Garth M. Jr.    | 02/10/92                   | Communications Center Operator   |
| Carrasquillo, Ruth    | 07/20/92                   | Communications Center Operator   |
| Grant, James R.       | 11/30/92                   | Parking Enforcement Officer      |
| Reese, Kenneth A.     | 03/22/93                   | Records Center Operator          |
| Chism, Nanette S.     | 05/31/94                   | Clerk Typist/Data Entry Operator |
| Lusk, Debra L.        | 07/25/94                   | Secretary                        |
| Bey, Hadiel T.        | 06/05/95                   | Parking Enforcement Officer      |
| Corbett, Paul J. II   | 07/10/95                   | Communications Center Operator   |
| Proctor, Edward R.    | 10/30/95                   | Parking Enforcement Officer      |
| Yanich, Diane M.      | 07/08/96                   | Confidential Secretary           |
| Hakeem-El, Shakur D.  | 07/07/97                   | Parking Enforcement Officer      |
| Bradney, Steven A.    | 07/13/98                   | Communications Center Operator   |
| Badillo, Caridad      | 07/20/98                   | Secretary                        |
| Sohomuch, Ann         | 09/14/98                   | Communications Center Operator   |
| Anthony, Wilfred Jr.  | 08/14/00                   | Parking Enforcement Officer      |
| Williams, Theresa J.  | 01/02/01                   | Communications Supervisor        |
| Miller, Elsie         | 01/02/01                   | Telecommunicator                 |
| Clea, Janice          | 04/09/01                   | Telecommunicator                 |
| Terrell, Lisa Y.      | 10/09/01                   | Telecommunicator                 |
| Turner, Cherice T.    | 10/09/01                   | Telecommunicator                 |

**HARRISBURG BUREAU OF POLICE  
OFFICE OF THE POLICE CHIEF  
2001 ORGANIZATIONAL CHART**



**INTERNAL AFFAIRS UNIT**  
**CITIZEN COMPLAINTS**

| ALLEGATION         | REC'D     | COMPLAINANT |          |          |          | OFFICER  |          |          |          | FINDINGS * |          |          |          |
|--------------------|-----------|-------------|----------|----------|----------|----------|----------|----------|----------|------------|----------|----------|----------|
|                    |           | W/M         | B/M      | W/F      | B/F      | W/M      | B/M      | H/M      | W/F      | S          | NS       | U        | EX       |
| Excessive Force    | 03/06/01  |             | 1        |          |          | 1        |          |          |          |            |          |          | X        |
| Excessive Force    | 03/21/01  |             | 1        |          |          | 1        |          |          | 1        |            |          |          | X        |
| Excessive Force    | 06/13/01  |             | 1        |          |          |          | 3        |          |          |            |          |          | X        |
| Verbal Abuse       | 08/06/01  |             |          |          | 1        | 2        |          |          |          |            | X        |          |          |
| Conduct Unbecoming | 01/24/01  |             |          |          | 1        | 1        |          |          |          | X          |          |          |          |
| Conduct Unbecoming | 01/24/01  | 1           |          |          |          | 1        |          |          |          | X          |          |          |          |
| Conduct Unbecoming | 01/29/01  |             |          | 1        |          | 1        |          |          | 1        |            |          |          | X        |
| Conduct Unbecoming | 01/31/01  |             | 1        |          |          |          |          | 1        | 1        |            |          |          | X        |
| Conduct Unbecoming | 04/23/01  |             |          | 1        |          | 2        |          |          |          |            |          | X        |          |
| Conduct Unbecoming | 08/24/01  | 1           |          |          |          |          |          |          | 1        |            |          | X        |          |
| <b>TOTAL</b>       | <b>10</b> | <b>2</b>    | <b>4</b> | <b>2</b> | <b>2</b> | <b>9</b> | <b>3</b> | <b>1</b> | <b>4</b> | <b>2</b>   | <b>1</b> | <b>2</b> | <b>5</b> |

In addition to the above noted Citizen Complaints, the Unit was assigned 6 Police Bureau initiated investigations as follows.

| ALLEGATION         | REC'D    | OFFICER  |          |          |          | FINDINGS * |          |          |          |
|--------------------|----------|----------|----------|----------|----------|------------|----------|----------|----------|
|                    |          | W/M      | B/M      | W/F      | B/F      | S          | NS       | U        | EX       |
| Discharge Firearm  | 02/10/01 | 1        |          | 1        |          |            |          |          | X        |
| Discharge Firearm  | 05/05/01 |          | 1        |          |          |            |          |          | X        |
| Criminal Conduct   | 03/26/01 |          |          |          | 1        | X          |          |          |          |
| Conduct Unbecoming | 06/21/01 |          | 1        |          |          |            |          | X        |          |
| Conduct Unbecoming | 06/25/01 | 1        |          |          |          |            | X        |          |          |
| Conduct Unbecoming | 10/23/01 |          |          | 1        |          |            |          | X        |          |
| <b>TOTAL</b>       | <b>6</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>1</b>   | <b>1</b> | <b>2</b> | <b>2</b> |

## **RECRUITMENT**

In 2001 twenty-one individuals were selected and hired for the position of Police Officer. The process of becoming a Harrisburg Police Officer is a challenging one. The process involves the following: Written Examination, Physical Agility Test, Panel Interview, Psychological Examination, Voice Stress Analysis, Background Investigation and Physical Examination.

|                 | 1998 | 1999 | 2000 | 2001 |
|-----------------|------|------|------|------|
| WHITE MALE      | 3    | 5    | 3    | 16   |
| WHITE FEMALE    | 0    | 0    | 0    | 1    |
| BLACK MALE      | 1    | 3    | 0    | 2    |
| BLACK FEMALE    | 0    | 0    | 0    | 0    |
| HISPANIC MALE   | 0    | 0    | 0    | 0    |
| HISPANIC FEMALE | 0    | 0    | 0    | 1    |
| ASIAN MALE      | 0    | 0    | 0    | 0    |
| ASIAN FEMALE    | 0    | 0    | 0    | 0    |

## **CRIME PREVENTION AND COMMUNITY RELATIONS**

The Crime Prevention/Community Relations Unit is dedicated to reducing crime through citizen involvement. With constant utilization of the Neighborhood Crime Watch Program through community meetings and officer involvement, many new and innovative programs were developed to increase this interaction. This unit is responsible for approximately thirty programs, projects, and activities directly related to its overall mission of crime reduction and community service.



Crime Prevention/Community Relations Unit programs, projects, and activities are as follows:

1. **The Diversion Program (Teenagers)** – Provides intervention and counseling services for teenagers and their families on such matters as behavioral problems, supervision and disciplinary problems, truancy, and other related family matters. (Juvenile Offender Section)
2. **Youth Cadet Program** – A jointly sponsored program between the Police Bureau and the Harrisburg School District, established at the Harrisburg Middle School, provides police leadership and instruction training as related to the law enforcement profession. (Juvenile Offender Section)
3. **Officer Friendly Program** – A uniformed police officer provides training and educational programs to young students and civic associations dealing with Crime Prevention.
4. **Officer McGruff the Crime Dog** – Members of the Police Bureau go into the community and give talks on various areas of Crime Prevention, including both personal and property safety, and tips on reducing crime and target areas for specific groups of citizens. Various brochures and other documents in conjunction with the Neighborhood Crime Watch Program supplement talks.
5. **Neighborhood Crime Watch Program** – Designed to encourage residents to participate in block-watching and other crime prevention programs in their neighborhoods. Interested parties are provided with a packet containing information on how to start a Crime Watch Group in their area and on what direct services the City offers to help in organizing such a group.
6. **Citizens' Police Academy** – This nine-week Academy is designed for citizens to learn more about their local law enforcement agency. This program provides a source of education in law enforcement issues.
7. **Ride-Along Program** – The Ride-Along/Walk-Along Programs were created in 1988 in order to foster greater understanding of the role of law enforcement officers in the community. The programs give participants a unique opportunity to directly experience the components of police work.
8. **Firearms Safety Program** – Designed for young people to help insure their safety and avoid possible injury and/or death through careless handling and usage of firearms. Firearm safety means treating firearms with respect, care, and caution.
9. **Summer Safety Program** - A program of the Crime Prevention Unit in which basic safety tips are given to small children who attend the summer session of

the Y.W.C.A. It is composed of approximately twelve (12) lessons, one per week, lasting forty-five (45) minutes each.

10. **Halloween Safety Program**– A police officer gives children safety tips on how to protect themselves during Halloween night.
11. **Stranger Beware Program** – Members of the Community Relations/Crime prevention Unit along with Officer McGruff, the crime dog, appear at local schools and day care centers, and offer safety tips to youngsters regarding talking to strangers.
12. **Public Housing Crime Prevention Program** – This program, designed to assist in the development of block watches, achieves its goal through lectures and seminars.
13. **Crime Prevention Hot Line** – This program, designed to encourage citizens of the community to call the police about Bureau policy and practices, also gives Crime Prevention tips to residents such as what to look for and how to report crimes.
14. **Crime Stoppers Program** – Under this reward program for information leading to the arrest of criminal offenders, the Crime Prevent/Community Relations Unit serves as coordinator for both the State and the newly formed Dauphin County District Attorney's Office Program.
15. **Emergency Business Contact Program** – Designed specifically for businesses within the community. Each business fills out a form identifying the owner and three emergency contact employees. The information is placed in the computer for emergency purposes. The respective business is issued a specific number and sticker, which is placed in the window enabling police officers to call in the code number on the sticker and extract the emergency data.
16. **Sunshine Line (Senior Citizens)** – Designed to protect the health and safety of Senior citizens living alone, disabled, or handicapped. Personal and medical information is distributed to police officers and medical personnel in an emergency situation. A sticker with a number is issued to each individual participating in the program, the data for emergency contacts and medical information is placed in the computer, and when information is needed by a police officer, the number is called in and emergency information is then provided from the computer.
17. **Combat Auto Theft Program (C.A.T.)** – Designed for City residents who own vehicles. Under the program, they register their vehicles with the Police Bureau and receive a sticker with a number on it to place in the window of their car. Information on the owner, operator, and vehicles is stored in the police

computer under the number. The owners specify times when the vehicle is not normally used, usually during nighttime hours.

If the vehicle with sticker is seen in operation by a police officer of this community, a check with the number is made to determine who the owner or operator of the vehicle is. The owners stipulate that by participating in the program they permit police officers to stop the vehicle for a check during the nighttime hours to verify that the vehicle is being properly operated by the proper parties.

18. **Rape Prevention Program** – This program consists of a twenty (20) minute videotape entitled “Can’t You See Me,” which focuses on attitudes and values. There are presently two (2) female police officers conducting this forty-five (45) minute presentation for schools, human services agencies, and crisis management groups.
19. **Trash Buster Program** – Based on the reward concept of the Crime Stoppers Program, the City of Harrisburg offers up to \$200.00 for information leading to the arrest and conviction of litterers and illegal trash-dumpers. The effort is coordinated by the Crime Prevention/Community Relations Unit.
20. **Neighborhood Mediation Program** – Under this program, an integral part of the Unit’s Community Relations responsibilities, efforts are made in the areas of neighborhood disturbances, noise complaints, and interpersonal conflicts. Youth gangs and their repercussions are examined on a yearly basis. The Community Relation/Crime Prevention Officer works in conjunction with the Neighborhood Dispute Settlement Program of Dauphin County in this particular area.
21. **Residential Security Survey Program** – Trained police officers check the security of homes in their communities at the request of owners or occupants. Officers discuss security habits with the residents and familiarize them with criminal behavior. Residents receive a copy of the survey and the recommendations made by the security officers.
22. **Business Security Survey Program** – Business sites are inspected, business practices are reviewed, and a detailed confidential report stressing crime risk management principles is provided to the owner or occupant.
23. **Operation Identification** – This program encourages the use of a City-provided engraver device for marking personal property. Operation I.D. stickers are issued to the participants of the program, which are applied to exterior doors or windows, warning potential housebreakers that all valuables on the premises have been marked for easy identification.

24. **Taxi On Patrol** – Employees of the Yellow Cab Company are trained to report criminal activity accurately and efficiently and to work closely with members of the Police Bureau. Taxis on Patrol also serve as extra eyes and ears in combating crime in the community, and, by displaying the program sticker, may aid in reducing criminal activity in their area of operation.
25. **Hug-A-Bear Program** – The Harrisburg Bureau of Police, in conjunction with the telephone Pioneers of America, has developed a program whereby police officers investigating incidents which involve children under emotional and stressful conditions issue a teddy bear to the children in an effort to ease the tension and provide a reassuring object for said children to focus on.
26. **Drug Abuse Resistance Education Project (D.A.R.E.)** A prevention program, its aim is to equip youth with the skills to resist peer pressure to experiment and use harmful drugs. The Harrisburg Police Bureau and the Harrisburg School District implement this program.
27. **Holiday Safety Tips** – A police officer gives safety tips to all individuals in every kind of workplace.
28. **Retail Theft Seminar (Shoplifting)** – The Crime Prevention/Community Relations Unit provides a Retail Theft Program, which includes a 15-minute film on techniques used in shoplifting and a lecture on specific types of shoplifters, their motivation, and what is needed for successful prosecution. This information is presented to retailers to help curb incidents of retail theft.
29. **Personal Protection Awareness Seminar** – This seminar includes a discussion of safety measures for individuals, a display of safety devices, and a demonstration on safety.
30. **SCAMS & Con-Games Seminar** – This seminar includes tips on how to detect and avoid scams, etc.
31. **Bicycle Safety** – Designed to teach children about bicycle safety, rules of the road, and bicycle laws.
32. **Speakers Bureau:** Drug and Alcohol Abuse  
Juvenile Justice System  
Criminal Justice System  
Domestic Violence  
School Safety

## **COMMUNITY POLICING**

The implementation of community policing necessitates fundamental changes in the structure and management of the police organization. Community policing differs from traditional

policing in how the community is perceived and in its expanded policing goals. While crime control and prevention remain central priorities, community-policing strategies use a wide variety of methods to address these goals. The police and the community become partners in addressing problems of disorder and neglect (e.g., gang activity, abandoned vehicles and broken windows) that, although perhaps not criminal, can eventually lead to serious crime. As links between the police and the community are strengthened, over time the ensuing partnership will be better able to pinpoint and mitigate the underlying causes of crime.

The Harrisburg Bureau of Police has adopted this philosophy and the goal of this Bureau is to adopt this policing strategy department wide.

### **HOUSING AUTHORITY LIAISON UNIT**

The Harrisburg Bureau of Police has participated with the Harrisburg Housing Authority in maintaining a Housing Authority Liaison Unit since 1991. The Unit currently has four full time patrol officers and is supervised by a corporal. This Unit performs the following assignments:

1. Responding to calls, both emergency and non-emergency, involving the public housing community and residents.
2. Engaging in proactive policing strategies, developing and maintaining rapport with the public housing residents, thus fostering an atmosphere of cooperation, compassion, coordination and peace and order in the community.
3. Encourage residents to report any and all suspicious or criminal activities and suspected or observed abuse or neglect of people or property.
4. Working with managers and resident councils to develop crime prevention programs, resident programs and youth oriented programs.

The day shift officers respond to requests and needs of the housing managers and work closely with the housing authority staff. They have abandoned and illegal vehicles towed from housing authority property. They develop community-based projects and handle calls for service within the community. Officers working the evening shift make many drug and other crime arrests. They aggressively patrol the housing community and respond to calls for service.

A Community Policing Sub-Station is located at 19J Hall Manor. The sub-station is used as a base of operations. Officers are able to write reports and access reference material from this location by using computers located there.

The Housing Authority Liaison Unit is responsible for policing the following federally subsidized housing units:

Morrison Towers  
 Jackson Lick Apartments  
 Cameron Street Projects (M.W. Smith Homes, Howard Day Homes and Hillside Village)  
 Hoverter Homes  
 Hall Manor

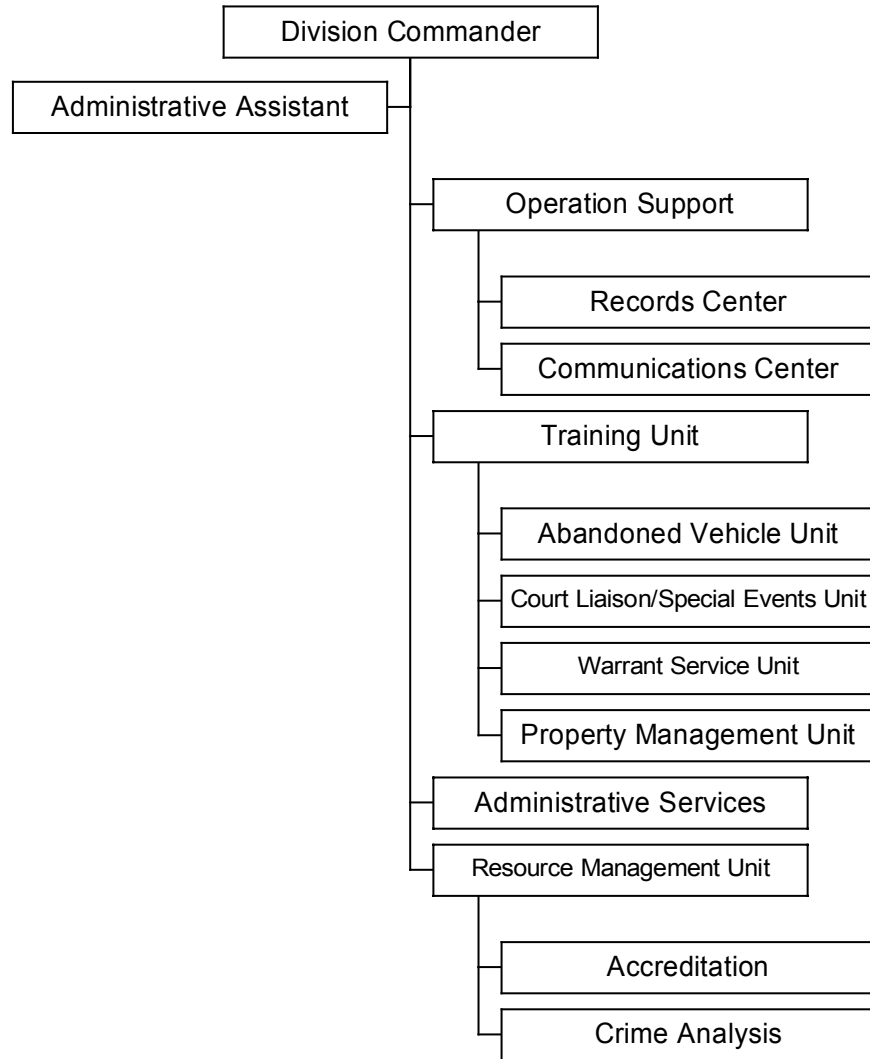
**HOUSING AUTHORITY LIAISON UNIT**  
**2001 CALLS FOR SERVICE**

|                         | HUD Officers | Bureau Response |
|-------------------------|--------------|-----------------|
| Morrison Towers         | 8            | 60              |
| Jackson Lick Apartments | 90           | 249             |
| Cameron Street Projects | 508          | 1,174           |
| Hoverter Homes          | 704          | 1,300           |
| Hall Manor              | 1,863        | 2,783           |
| <b>Totals</b>           | <b>3,173</b> | <b>5,566</b>    |

**PART I CRIME IN FEDERALLY SUBSIDIZED HOUSING**  
**PATROLLED BY THE HOUSING AUTHORITY LIAISON UNIT**

|                  | 2000       | 2001       |
|------------------|------------|------------|
| Homicide         | 0          | 0          |
| Rape             | 2          | 2          |
| Robbery          | 16         | 15         |
| Assault          | 46         | 14         |
| Domestic Assault | 29         | 57         |
| Burglary         | 25         | 18         |
| Theft            | 51         | 21         |
| Vehicle Theft    | 31         | 12         |
| Arson            | 0          | 0          |
| <b>Total</b>     | <b>200</b> | <b>139</b> |

## TECHNICAL SERVICES DIVISION 2001 ORGANIZATIONAL CHART



## **TECHNICAL SERVICES DIVISION**

### **OVERVIEW**

The Bureau's Technical Services Division consists of a variety of units. The Technical Services Division Commander commands all of these units. The Division Commander has also been responsible for the maintenance of the Bureau's Accreditation Program throughout 2001. The Technical Services Division units are as follows:

Operations/Support Section  
Training Unit/Field Training Program  
Resource Management Unit  
Property Management Unit  
Abandoned Vehicle Unit  
Court Liaison/Special Events Unit  
Warrant/Process Services Unit  
Administrative Services Unit

A synopsis of the above-mentioned units is provided in the following pages, in addition to each unit's 2001 activities.

### **OPERATIONS SUPPORT SECTION**

The Operations Support Section is composed of the Communications Center and Records Center. This section is commanded by the Division Commander and supervised by a civilian administrator.

### **COMMUNICATIONS CENTER**

It is the function of the Communications Center to receive, evaluate and direct all public safety service requests. This includes both Police and Fire Bureaus. Although the actual dispatch function for fire calls has been transferred to Dauphin County Control, the Communications Center still receives the initial call if it originates from a City telephone exchange. The Communications Center also remains responsible for all administrative activities associated with the Bureau of Fire. This operation also functions as an initial contact point for numerous calls requesting services from Public Works, Sanitation and other City departments.

The Communications Center is responsible for all police radio dispatch activity, both through voice and CAD systems. Additional functions include but are not limited to file maintenance, correspondence preparation, interagency relations, the collection and distribution of critical daily information, and the retention/distribution of a vast array of warrants, criminal complaints, court orders and other judicial system documentation.



## **CENTRAL RECORDS CENTER**

The Bureau of Police has rapidly made a giant leap into the computer age with the installation of a computer-based automated field reporting system. Almost all police reports are now entered directly into the central computer system, thus eliminating much of the usual plethora of paper documents. This aspect of policing continues to evolve into full automation with the inception of electronic transfer of fingerprint and photographic data. Computerization has also resulted in the automated capture and transfer of all Uniform Crime Report data directly from the field reporting system, eliminating, with minor exceptions, the need for a written monthly report to the Pennsylvania State Police.

The Central Records Center is the repository for all “hard copy” reports, criminal history records and related documents generated by the Bureau of Police and associated agencies. Operated by a staff of four civilians employees, its function is to process and manage police information in such a way that will permit instantaneous retrieval of data and source documents upon request on a multi-jurisdictional basis.

Additional functions include accounting for all fine and costs monies, operating the Criminal Identification System (micro-disc), microfilming police records, responding to requests for information and interacting with all branches of the judicial system on a daily basis. Personnel assigned to the Records Center routinely assist police investigators from a myriad of jurisdictions in obtaining criminal identifications and identity verifications. With the inception of the Bureau’s automated reporting system and the electronic integration of this system with numerous other criminal justice agencies, the Records Center has become the initial quality control point. Data errors, omissions and inaccuracies are detected and corrected at this central point.

## **COMMUNICATIONS CENTER ACTIVITY**

### **2000 - 2001 COMPARISON INCIDENT NUMBERS ASSIGNED**

| <b>MONTH</b>     | <b>2000</b>    | <b>2001</b>    |
|------------------|----------------|----------------|
| <b>JANUARY</b>   | 14,076         | 14,215         |
| <b>FEBRUARY</b>  | 13,189         | 12,115         |
| <b>MARCH</b>     | 15,463         | 14,108         |
| <b>APRIL</b>     | 14,787         | 13,907         |
| <b>MAY</b>       | 15,738         | 14,702         |
| <b>JUNE</b>      | 14,910         | 14,470         |
| <b>JULY</b>      | 15,151         | 14,412         |
| <b>AUGUST</b>    | 15,298         | 14,190         |
| <b>SEPTEMBER</b> | 15,177         | 13,705         |
| <b>OCTOBER</b>   | 14,570         | 14,740         |
| <b>NOVEMBER</b>  | 14,924         | 13,612         |
| <b>DECEMBER</b>  | 13,655         | 13,354         |
| <b>TOTALS</b>    | <b>176,938</b> | <b>167,530</b> |

## **POLICE CALLS FOR SERVICE**

### **2001HOURLY BREAKDOWN**

| <b>HOUR (MILITARY)</b> | <b>CALLS</b>  | <b>RANK ORDER</b> |
|------------------------|---------------|-------------------|
| <b>2400-0100</b>       | 1,766         | 18                |
| <b>0100-0200</b>       | 1,409         | 20                |
| <b>0200-0300</b>       | 1,501         | 19                |
| <b>0300-0400</b>       | 1,059         | 21                |
| <b>0400-0500</b>       | 718           | 22                |
| <b>0500-0600</b>       | 690           | 23                |
| <b>0600-0700</b>       | 602           | 24                |
| <b>0700-0800</b>       | 1,867         | 17                |
| <b>0800-0900</b>       | 2,515         | 5                 |
| <b>0900-1000</b>       | 2,494         | 6                 |
| <b>1000-1100</b>       | 2,402         | 9                 |
| <b>1100-1200</b>       | 2,333         | 12                |
| <b>1200-1300</b>       | 2,433         | 8                 |
| <b>1300-1400</b>       | 2,446         | 7                 |
| <b>1400-1500</b>       | 2,378         | 10                |
| <b>1500-1600</b>       | 2,541         | 4                 |
| <b>1600-1700</b>       | 2,617         | 1                 |
| <b>1700-1800</b>       | 2,601         | 2                 |
| <b>1800-1900</b>       | 2,543         | 3                 |
| <b>1900-2000</b>       | 2,364         | 11                |
| <b>2000-2100</b>       | 2,323         | 13                |
| <b>2100-2200</b>       | 2,308         | 14                |
| <b>2200-2300</b>       | 2,164         | 15                |
| <b>2300-2400</b>       | 1,970         | 16                |
| <b>TOTAL</b>           | <b>48,044</b> |                   |

### **CALLS FOR SERVICE**

**2000 - 2001**

|  |               |              |               |
|--|---------------|--------------|---------------|
|  | <b>ANNUAL</b> | <b>DAILY</b> | <b>HOURLY</b> |
|--|---------------|--------------|---------------|

|                                | 2000   | 2001   | 2000 | 2001 | 2000 | 2001 |
|--------------------------------|--------|--------|------|------|------|------|
| <b>CALLS FOR SERVICE</b>       | 48,068 | 48,044 | 121  | 132  | 6    | 6    |
| <b>DIRECTED ACTIVITY</b>       | 39,262 | 39,406 | 108  | 4108 | 4    | 4    |
| <b>ADMIN DUTIES</b>            | 75,227 | 71,010 | 206  | 195  | 8    | 8    |
| <b>UNCOMMITTED PATROL TIME</b> | 8,040  | 6,159  | 22   | 17   | 6    | 1    |

## **WEEKLY BREAKDOWN**

**2000 - 2001**

| SUNDAY |       | MONDAY |       | TUESDAY |       | WEDNESDAY |       | THURSDAY |       | FRIDAY |       | SATURDAY |       |
|--------|-------|--------|-------|---------|-------|-----------|-------|----------|-------|--------|-------|----------|-------|
| 2000   | 2001  | 2000   | 2001  | 2000    | 2001  | 2000      | 2001  | 2000     | 2001  | 2000   | 2001  | 2000     | 2001  |
| 5,866  | 6,739 | 6,739  | 6,869 | 6,809   | 6,807 | 7,033     | 6,991 | 6,919    | 7,245 | 7,465  | 7,450 | 7,064    | 6,816 |
| 12.5%  | 12.2% | 14.0%  | 14.2% | 14.1%   | 14.2% | 14.6%     | 14.5% | 14.3%    | 15.1% | 15.5%  | 15.5% | 14.6%    | 14.2% |

## **TRAINING UNIT**

A police Lieutenant manages the Bureau's Training Unit. In addition to coordinating and scheduling all training programs, the Training Officer is responsible for Bureau firearm qualifications and interfacing with the Police Training Academy.

During 2001, civilian and sworn members of the Harrisburg Bureau of Police participated in over eighty (80) specialized training programs/courses. This represents an increase in programs. Listed below are the programs:

135 mm Camera Training  
Accident Reconstruction (Advanced)  
Accident Reconstruction (Basic)  
Arson Death Investigation  
ASP Certification  
Booking Room Training  
Bureau Orientation Training  
C.A.D. Training  
Career Development Training  
Case Preparation  
Child Fatality Review  
Class A Wire Tapping and Elect. Surveillance  
Community First Aid and CPR  
Community First Aid Instructor  
Community Policing Training

CLEAN System Training  
D.C.A.D. Refresher Training  
D.A.R.E. Training Basic  
Death Investigation Training  
Drug Enforcement Training  
DUI Detection  
Draeger Model 7410 Certification  
Emergency Response Instructor  
EMT Certification  
Essentials in Leadership  
F.M.L.A. Training  
Federal Investigation Assistance  
Field Training Officer School  
Firearms Qualification  
Firearms Training Simulator

Training Comp/Photo Fit System  
CPR Instructor Re-certification  
Cultural Diversity  
Critical Incident Command  
K-9 Re-certification Narcotics  
K-9 Regular Training  
Legal Updates  
Mandatory Update  
Microsoft Office Training  
Officer Safety Awareness  
Peppermace Certification  
POLEX  
POSIT  
Problem Oriented Policing  
Re-Accreditation Staff Training  
RR-24 Certification  
Sound Meter Training  
Stun Gun Certification  
Ten-Printer Training  
Victim/Witness Assistance  
Windows Computer Training  
Basic Warrant Execution  
Civil Disturbance  
Criminal Street Gang Identity  
Interview & Interrogation

Gang Conference  
Gang Violence Seminar  
Grievance Procedure Training  
HAZ-MAT Training  
K-9 Re-certification Patrol  
Latent Fingerprint Lifting Training  
M.P.O.E.T.C. Recruit School  
METRO Computer Training  
Night Fire/Firearms  
Payroll Training  
Performance APP-Rater Training  
Advanced POLEX  
Prisoner Processing  
Protection from Abuse – P.F.A. Training  
Recruit Field Training  
Shotgun Qualification  
Stress Management  
T.R.T. Regular Training (County)  
Vehicle Code Update  
Video Camcorder Training  
“In the Line of Duty” tapes  
Self Defense Instructor Certification  
Use of Force  
Spanish for Police  
Self Defense

Monthly publications provided to Bureau members:

The Narcotics Law Bulletin  
The Arrest Law Bulletin  
Domestic Violence Prevention Bulletin  
School Violence Prevention Report  
Search & Seizure Bulletin  
Police Immunity Bulletin

## **FIELD TRAINING PROGRAM**

As a supplement to the Police Training Academy, the Bureau conducts its own in-house training for all new police recruits. This in-house training consists of two (2) parts. The first part is familiarization with the different facets of Bureau operations (Communications Center, Records Center, METRO System, administrative etc.). The second part is actual placement on the streets to be evaluated by a field-training officer on his/her performance of basic police duties.

## **PROPERTY MANAGEMENT UNIT**

The Bureau of Police has in its custody three types of property:

1. That which is in the custody of the Bureau.
2. That which is acquired by the Bureau as found, recovered, or evidentiary property.
3. That which is acquired, owned, or used by the Bureau.

Since 1989, the Property Management Unit has had oversight responsibility for the Bureau's property. The Unit is divided into two areas:

1. Evidence and Property Custodian
2. Property Maintenance Officer

The Evidence Custodian is responsible for the adjudication, whether through law, policy, or both. The control of evidentiary property, as adjudicated by the Evidence Custodian, is an extremely critical area of the public trust and measures regarding its handling, security and disposition are the matter of strict policy guidelines.

The Property Management Officer is responsible for all Bureau property. He/she works in conjunction with the Department of Administration Office of Budget and Analysis, which maintains an identification and labeling system for all capital assets of the City.

The Property Management Unit was highly praised by the assessors during the Bureau's successful 1994 re-accreditation process. The Unit continues to operate at an exemplary level of performance.

**ABANDONED VEHICLE UNIT**  
**2001 STATISTICS**

The Abandoned Vehicle Unit of the Harrisburg Bureau of Police has the responsibility of processing all abandoned vehicle complaints made by police officers or citizens.

The officer assigned to the Unit investigates all complaints and arranges the removal of abandoned vehicles according to statutes. Listed below are the 2000 -2001 comparison of the activity of the Abandoned Vehicle Unit.

| PROPERTY                           | 2000       | 2001  |
|------------------------------------|------------|-------|
| “NOTICE TO REMOVE” PLACARDS PLACED | 1,857      | 1,344 |
| VEHICLES MOVED BY OWNERS           | 1,264      | 1,208 |
| ABANDONED VEHICLE CITATIONS        | <b>788</b> | 1,050 |
| CERTIFIED NOTIFICATIONS MAILED     | 631        | 635   |
| FOLLOW-UP ON PLACARDED VEHICLES    | 1,382      | 1,451 |
| VEHICLES INVENTORIED/TOWED         | 1,312      | 1,227 |

**COURT LIAISON/SPECIAL EVENTS OFFICER**

The Court Liaison Officer coordinates the court scheduling process and serves as liaison between the Police Bureau and the Dauphin County District Attorney’s Office. The officer is responsible for assuring the attendance of officers at scheduled court appearances and providing cancellation notifications and subpoenas.

The Court Liaison Officer reviews the list of officers scheduled for court and eliminates those officers who are not needed.

Below is a comparison of 2000 and 2001 court activities. As indicated, \$220,500 in overtime costs were saved through the efforts of the Court Liaison Officer.

|             | COURT<br>DAYS | OFFICERS<br>SUBPOENAED | OFFICERS<br>CANCELLED | OFFICERS<br>ATTENDING | OVERTIME<br>COSTS | OVERTIME<br>COSTS SAVED |
|-------------|---------------|------------------------|-----------------------|-----------------------|-------------------|-------------------------|
| <b>1999</b> | 150           | 5,116                  | 4,242                 | 877                   | \$53,902.00       | \$133,716.00            |
| <b>2000</b> | 171           | 6,495                  | 5,179                 | 1,318                 | \$93,676.00       | \$155,370.00            |
| <b>2001</b> | 152           | 8,889                  | 7,350                 | 1,539                 | \$75,956.49       | \$220,500.00            |

Additionally, the multi-functional position serves as the Bureau’s Special Events Coordinator receiving, evaluating and creating operations protocols for the Bureau’s Annual Event Calendar. During 2001 there were fifty-nine (59) major events requiring additional or specialized personnel and logistics.

## **RESOURCE MANAGEMENT UNIT**

In 2001 one (1) civilian manager staffed the Resource Management Unit. The Resource Management Unit, which reports directly to the Commander of the Technical Services Division, is responsible for the following functions:

1. Crime Analysis
2. Planning
3. Maintenance of the accreditation files

### **CRIME ANALYSIS**

1. In addition to preparing monthly crime and officer productivity reports, the Unit responds to any requests for specific crime analysis information.
2. The Unit added additional data to the monthly in-house statistical reports in an effort to provide more information to Bureau supervisors.
3. The Unit implemented reports keeping statistics on juvenile arrests and calls for service.
4. The Unit implemented tracking reports for robbery, burglary, larceny and auto theft. These statistics are reported by district.

### **PLANNING**

The primary planning function for the Resource Management Unit is the writing and revision of Bureau policy, such as General and Special Orders.

### **ACCREDITATION ACTIVITIES**

The Unit assisted in the re-accreditation process by reviewing all accreditation files for compliance with C.A.L.E.A. standards. The Unit also reviewed all General Orders, Special Orders and Bureau manuals for compliance.

### **TATISTICAL ANALYSIS**

The statistical component of the Resource Management Unit compiles crime data and produces periodic reports measuring criminal activity and identifying crime trends.

The standard used to measure the criminal activity in the Federal Bureau of Investigation's Uniform Crime Reporting System (UCR). All police agencies use the UCR's Part I Crime categories, i.e., homicide, rape, robbery, assault, burglary, theft, motor vehicle theft and arson



for the purpose of establishing a crime index within their jurisdictions.

During 2001, the City of Harrisburg recorded 3,112 Part I Crimes.

**ANALYSIS OF PART I CRIMES BY UNIFORM REPORTING CATEGORY**

| <b>CATEGORY</b>   | <b>1999</b>  | <b>2000</b>  | <b>2001</b>  | <b>% CHANGE</b> |
|-------------------|--------------|--------------|--------------|-----------------|
| <b>HOMICIDE</b>   | 5            | 11           | 9            | -18.2           |
| <b>RAPE</b>       | 38           | 34           | 39           | +14.7           |
| <b>ROBBERY</b>    | 276          | 283          | 323          | +14.1           |
| <b>ASSAULT</b>    | 281          | 227          | 288          | +26.8           |
| <b>BURGLARY</b>   | 507          | 604          | 572          | -5.3            |
| <b>THEFT</b>      | 1,616        | 1,659        | 1,687        | +1.7            |
| <b>AUTO THEFT</b> | 242          | 244          | 182          | -25.4           |
| <b>ARSON</b>      | 18           | 12           | 12           | 0.0             |
| <b>TOTAL</b>      | <b>2,983</b> | <b>3,074</b> | <b>3,112</b> | +1.2            |

\*2001 Part I Crime totals are the finalized figures reported that will be published in the "Crime in Pennsylvania" Uniform Crime Report, completed by the Pennsylvania State Police.

## **2001 UCR ARREST STATISTICS**

### **TOTAL ARRESTS**

**4,820**

| <b>MALES</b> | <b>FEMALES</b> |
|--------------|----------------|
| 3,630        | 1,190          |

| <b>ADULTS</b> | <b>JUVENILES</b> |
|---------------|------------------|
| 3,847         | 973              |

| <b>BLACKS</b> | <b>WHITES</b> | <b>OTHERS</b> |
|---------------|---------------|---------------|
| 3,518         | 1,282         | 20            |

### **ARRESTS BY ETHNIC ORIGIN**

| <b>HISPANIC</b>     | 472          |
|---------------------|--------------|
| <b>NON-HISPANIC</b> | 4,348        |
| <b>TOTAL</b>        | <b>4,820</b> |

\*(Does not include 2641, 2643, 2651, 2653, 2700 to 4800 categories)

## **BUREAU CALLS FOR SERVICE**

**2000-2001**

|              | <b>2000</b>   | <b>2001</b>   | <b>NUMERICAL<br/>CHANGE</b> | <b>% CHANGE</b> |
|--------------|---------------|---------------|-----------------------------|-----------------|
| <b>TOTAL</b> | <b>48,068</b> | <b>48,044</b> | <b>-23</b>                  | <b>(0.4)%</b>   |

## **WARRANT/PROCESS SERVICE UNIT**

**2001**

The Police Bureau has a need to provide for warrant service and to interface with all branches of the judicial system on a daily basis.

The Warrant/Process Service Unit consists of one (1) full-time police officer. This officer is primarily responsible for serving warrants, serving subpoenas and providing transport services. Additionally, this officer attends and testifies at preliminary hearings.

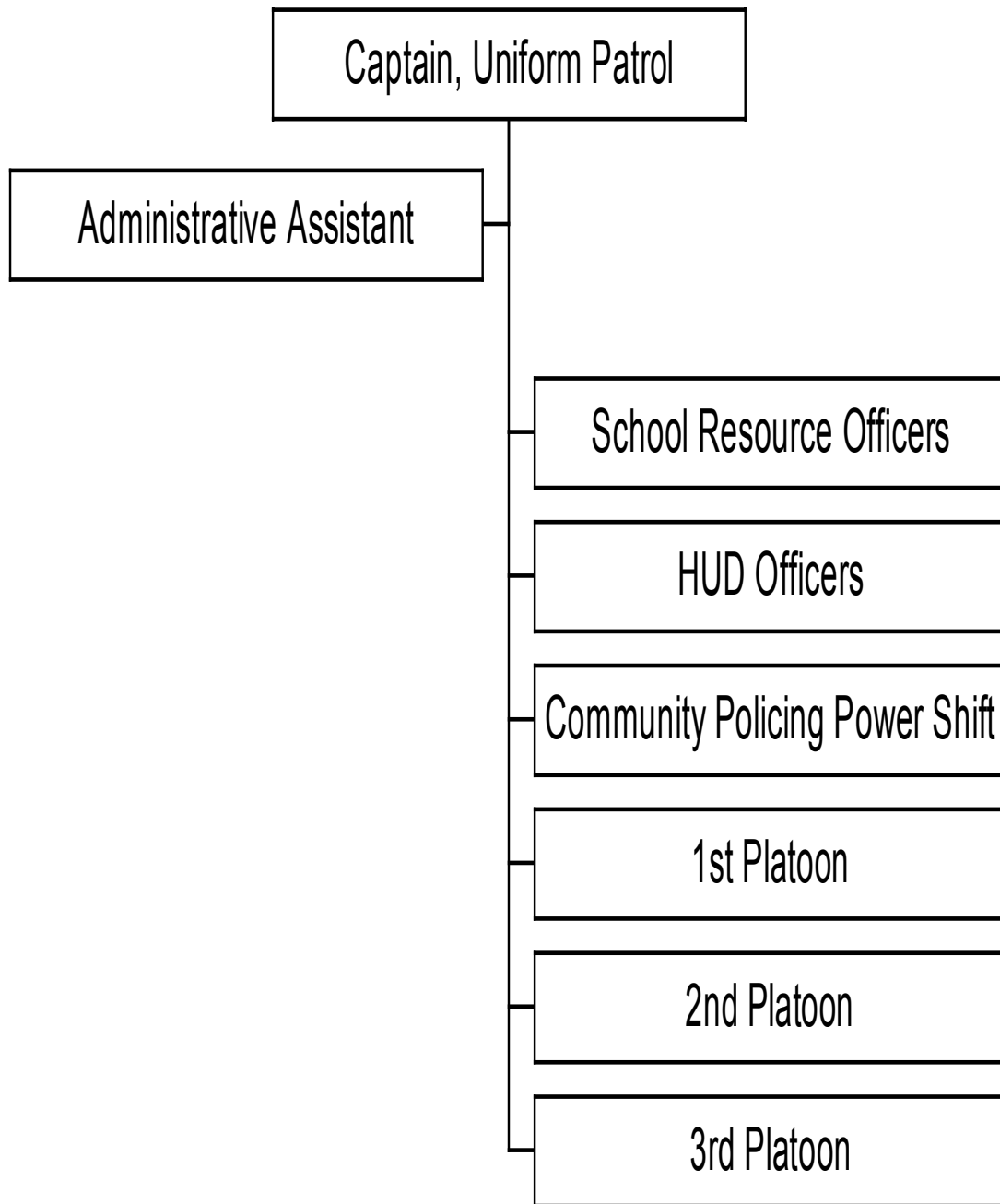
The following is a comparison of the 2000-2001 activities of the Warrant/Process Service Unit.

|   | 1999                     | 2000         | 2001         |
|---|--------------------------|--------------|--------------|
| SUMMARY WARRANTS ATTEMPTED  | 738                      | 189          | 83           |
| SUMMARY WARRANTS SERVED   | 526                      | 189          | 83           |
| AMOUNT OWED   | \$65,008.17              | \$22,347.28  | \$7,694.40   |
| AMOUNT SATISFIED  | \$45,505.72              | \$22,347.28  | \$7,694.40   |
| AMOUNT PAID   | CATEGORY<br>DISCONTINUED | N/A          | N/A          |
| CRIMINAL WARRANTS PROCESSED   | 12                       | 37           | 45           |
| BAIL POSTED   | \$125,000.00             | \$181,000.00 | \$286,000.00 |
| PRELIMINARY HEARINGS ATTENDED   | 1,213                    | 982          | 411          |
| SUBPOENAS SERVED  | 12,918                   | 14,183       | 13,446       |
| TOTAL OVERTIME SAVED<br>(AT PRELIMINARY HEARINGS)<br>(LIAISON SYSTEM)       | \$67,684.69              | \$63,571.70  | \$27,161.94  |
| TOTAL NUMBER OF PRISONERS<br>TRANSPORTED TO OUTSIDE JURISDICTION<br>PRISONS | 480                      | 73           | 66           |
| *NUMBER OF OFFICERS CANCELLED<br>(NON-LIAISON SYSTEM)                       | 581                      | 1,794        | 2,024        |
| *AMOUNT SAVED BY CANCELLING<br>OFFICERS (NON-LIAISON SYSTEM)                | \$112,254.07             | \$123,316.94 | \$135,379.64 |
| TOTAL (LIAISON & NON-LIAISON)   | \$19,938.76              | \$186,888.64 | \$162,541.58 |

### **ADMINISTRATIVE LIAISON OFFICER**

The Administrative Liaison Officer performs a variety of administrative functions. Foremost is the responsibility for the coordination and facilitation of the delivery of goods and services and rendering timely payment for the same. This task includes record keeping, fiscal accountability and reporting. The other responsibilities include summarizing test and evaluation results on equipment and uniforms and coordinating all travel arrangements for Bureau personnel.

Uniformed Patrol Division  
Organizational Chart  
2001



## **UNIFORMED PATROL DIVISION**

### **OVERVIEW**

In 2001 the Uniformed Patrol Division consisted of a Commander, three (3) platoons, the Parking Enforcement Unit, Animal Control Officer, Community Policing Power Shift, Housing Unit and School Resource Unit.

The command structure of the Division is as follows:

|                          |                        |
|--------------------------|------------------------|
| Commander                | Captain                |
| Platoon Commander        | Lieutenant             |
| Traffic Safety Unit      | Sergeant               |
| Parking Enforcement Unit | Civilian Administrator |
| Animal Control           | Civilian               |
| School Resource          | Sergeant               |
| Community Policing       | Corporal               |

The Uniformed Patrol Division has the largest number of uniformed officers within the Bureau. In December 2001, one hundred twenty-five (125) officers were assigned to the Division. The men and women serving in the Division respond to calls for service from the public, patrol the city's neighborhoods and streets and respond to any other emergencies that may arise. These men and women are the "front line" of law enforcement.

In addition to uniformed personnel, this Division includes the Parking Enforcement Unit, consisting of civilian Parking Enforcement Officers and a civilian Animal Control Officer.

## **UNIFORMED PLATOON ACTIVITY**

| SHIFT                           | NUMBER OF CALLS<br>YTD |               | TOTAL TIME SPENT<br>HOURS -YTD |                 |
|---------------------------------|------------------------|---------------|--------------------------------|-----------------|
|                                 | 2000                   | 2001          | 2000                           | 2001            |
| <b><u>CALLS FOR SERVICE</u></b> |                        |               |                                |                 |
| 1                               | 9,991                  | 9,715         | 11,215.9                       | 11,579.2        |
| 2                               | 18,640                 | 18,868        | 15,231.8                       | 18,011.2        |
| 3                               | 19,436                 | 19,461        | 16,974.5                       | 18,703.4        |
| <b>TOTAL</b>                    | <b>48,067</b>          | <b>48,044</b> | <b>43,422.2</b>                | <b>48,293.8</b> |

|                                 |               |               |                 |                 |
|---------------------------------|---------------|---------------|-----------------|-----------------|
| <b><u>DIRECTED ACTIVITY</u></b> |               |               |                 |                 |
| 1                               | 9,473         | 8,883         | 7,809.7         | 8,633.2         |
| 2                               | 14,507        | 16,169        | 16,708.4        | 20,547.9        |
| 3                               | 15,282        | 14,354        | 13,191.6        | 13,165.6        |
| <b>TOTAL</b>                    | <b>39,262</b> | <b>39,406</b> | <b>37,709.7</b> | <b>42,346.7</b> |

|                                     |               |               |                  |                  |
|-------------------------------------|---------------|---------------|------------------|------------------|
| <b><u>ADMINISTRATIVE DUTIES</u></b> |               |               |                  |                  |
| 1                                   | 9,374         | 8,476         | 15,834.7         | 16,408.2         |
| 2                                   | 45,588        | 45,775        | 103,081.3        | 103,322.5        |
| 3                                   | 20,265        | 18,759        | 25,077.4         | 25,066.9         |
| <b>TOTAL</b>                        | <b>75,227</b> | <b>73,010</b> | <b>143,993.4</b> | <b>144,797.6</b> |

|                                       |                |                |                  |                  |
|---------------------------------------|----------------|----------------|------------------|------------------|
| <b><u>UNCOMMITTED PATROL TIME</u></b> |                |                |                  |                  |
| 1                                     | 1,820          | 1,795          | 1,776.4          | 1,936.7          |
| 2                                     | 1,514          | 1,861          | 1,126.7          | 1,227.0          |
| 3                                     | 4,706          | 2,503          | 2,410.1          | 1,788.5          |
| <b>TOTAL</b>                          | <b>8,040</b>   | <b>6,159</b>   | <b>5,313.2</b>   | <b>4,952.2</b>   |
| <b>GRAND TOTAL</b>                    | <b>170,596</b> | <b>166,619</b> | <b>230,438.4</b> | <b>240,391.3</b> |

## **TRAFFIC SAFETY UNIT**

The Traffic Safety Unit consists of a sergeant and five (5) patrol officers. This Unit is responsible for the reduction of vehicular and pedestrian accidents in the City. The Unit also provides education to the public regarding traffic matters. Members of the Unit have participated in various events listed below:

- Enforcement of traffic laws
- Accident investigation and reconstruction
- Escort of dignitaries, funeral processions and parades
- Seatbelt programs
- Traffic Engineering studies
- Pennsylvania Association for Safety Education
- Harrisburg Hospital Children's Health Fair
- DUI awareness programs
- Harrisburg Police Civilian Police Academy
- Pennsylvania Department of Transportation
- Dauphin County sobriety checkpoints
- National Highway Traffic Safety Administration
- Safe Kids Coalition Safety Seats Checkpoints

Traffic Safety members also represented the Police Bureau, the City of Harrisburg, and the citizens at ceremonies for police officers killed in the line of duty.

## **TRAINING RECEIVED BY THE TRAFFIC SAFETY UNIT**

All members of the Traffic Safety Unit strive to be the best by taking advantage of training opportunities as they become available. This training assists the Unit with the most current traffic safety/investigation education and information available. During 2001 the Traffic Safety officers received the following training:

- Vehicle Code and Crimes Code Updates
- Firearms Training
- CPR Training
- Officer Safety Training
- Standardized Child Passenger Safety Program
- Civil Disturbance
- Self Defense

**2001 MOTOR VEHICLE ACCIDENTS**  
**IN THE CITY OF HARRISBURG**

| MONTH     | TOTAL ACCIDENTS | INVOLVING INJURY |      | INVOLVING DEATH |      |
|-----------|-----------------|------------------|------|-----------------|------|
|           |                 | 2000             | 2001 | 2000            | 2001 |
| JANUARY   | 129             | 28               | 22   | 0               | 1    |
| FEBRUARY  | 135             | 26               | 18   | 0               | 1    |
| MARCH     | 146             | 28               | 20   | 0               | 0    |
| APRIL     | 174             | 39               | 41   | 1               | 1    |
| MAY       | 158             | 33               | 37   | 0               | 0    |
| JUNE      | 137             | 38               | 26   | 1               | 0    |
| JULY      | 174             | 36               | 40   | 0               | 0    |
| AUGUST    | 140             | 41               | 28   | 0               | 0    |
| SEPTEMBER | 174             | 43               | 41   | 0               | 1    |
| OCTOBER   | 201             | 42               | 31   | 0               | 0    |
| NOVEMBER  | 172             | 27               | 16   | 1               | 0    |
| DECEMBER  | 126             | 41               | 31   | 1               | 0    |
| TOTAL     | 1866            | 422              | 351  | 4               | 4    |

**FATALITIES**

|           |                                      |              |
|-----------|--------------------------------------|--------------|
| January   | I-83 & S. 19 <sup>th</sup> Street    | Pedestrian   |
| February  | 1000 block Sycamore Street           | Passenger    |
| April     | N. 2 <sup>nd</sup> & Forster Streets | Driver       |
| September | N. 6 <sup>th</sup> & Maclay Streets  | Motorcyclist |

**TRAFFIC SAFETY UNIT**  
**2001 ENFORCEMENT STATISTICS FOR TARGET AREAS**

| LOCATIONS      | CITATIONS | REPORTABLE ACCIDENTS | NON-REPORTABLE ACCIDENTS |
|----------------|-----------|----------------------|--------------------------|
| FRONT STREET   | 451       | 16                   | 18                       |
| SECOND STREET  | 193       | 13                   | 12                       |
| CAMERON STREET | 188       | 28                   | 12                       |
| PAXTON STREET  | 69        | 6                    | 6                        |
| ALL OTHERS     | 419       | 55                   | 166                      |
| TOTAL          | 1320      | 118                  | 214                      |



## **ALL OTHER ENFORCEMENT INFORMATION**

|  |    |
|--|----|
| Parking Tickets .....                                  | 20 |
| Warrant Arrests.....                                   | 12 |
| Operating Under the Influence of Liquor or Drugs ..... | 17 |
| Follow-up Accident Investigations.....                 | 62 |
| Non-Traffic Citations.....                             | 17 |
| Fatal Traffic Accidents .....                          | 4  |

## **TRAFFIC SAFETY UNIT** **2001 POLICE VEHICULAR ACCIDENTS**

| <b>MONTH</b>     | <b>NUMBER</b> | <b>POLICE INJURY</b> | <b>CIVILIAN INJURY</b> | <b>AVOIDABLE</b> | <b>NON AVOIDABLE</b> |
|------------------|---------------|----------------------|------------------------|------------------|----------------------|
| <b>JANUARY</b>   | 2             | 0                    | 0                      | 1                | 1                    |
| <b>FEBRUARY</b>  | 5             | 1                    | 0                      | 3                | 2                    |
| <b>MARCH</b>     | 3             | 1                    | 0                      | 3                | 0                    |
| <b>APRIL</b>     | 1             | 0                    | 0                      | 1                | 0                    |
| <b>MAY</b>       | 0             | 0                    | 0                      | 0                | 0                    |
| <b>JUNE</b>      | 3             | 0                    | 0                      | 2                | 1                    |
| <b>JULY</b>      | 5             | 0                    | 0                      | 5                | 0                    |
| <b>AUGUST</b>    | 1             | 0                    | 0                      | 1                | 0                    |
| <b>SEPTEMBER</b> | 3             | 0                    | 0                      | 1                | 2                    |
| <b>OCTOBER</b>   | 4             | 1                    | 0                      | 3                | 1                    |
| <b>NOVEMBER</b>  | 2             | 0                    | 0                      | 1                | 1                    |
| <b>DECEMBER</b>  | 0             | 0                    | 0                      | 0                | 0                    |
| <b>TOTAL</b>     | <b>29</b>     | <b>3</b>             | <b>0</b>               | <b>21</b>        | <b>8</b>             |

The following represents avoidable accidents during the year 2001, where the causes were determined and resulted in disciplinary charges being brought against the involved officer:

|                                  |   |
|----------------------------------|---|
| 1. Careless                      | 9 |
| 2. Driving vehicle at safe speed | 3 |
| 3. Limitations on backing        | 6 |
| 4. Vehicle turning left          | 1 |
| 5. Driving within single lane    | 1 |

**PARKING ENFORCEMENT UNIT**  
**2001 STATISTICS**

The primary objective of the Parking Enforcement Unit is to enforce the parking ordinances of the City of Harrisburg, the parking statutes of the Commonwealth of Pennsylvania and maintain all related documents and data for crucial reference.

Enforcement is achieved by proper deployment and scheduling of parking enforcement personnel in a manner that best supports the Police Bureau.

The Unit includes nine (9) Parking Enforcement Officers, one (1) Data Entry Operator, one (1) Administrative Assistant and an Administrator.

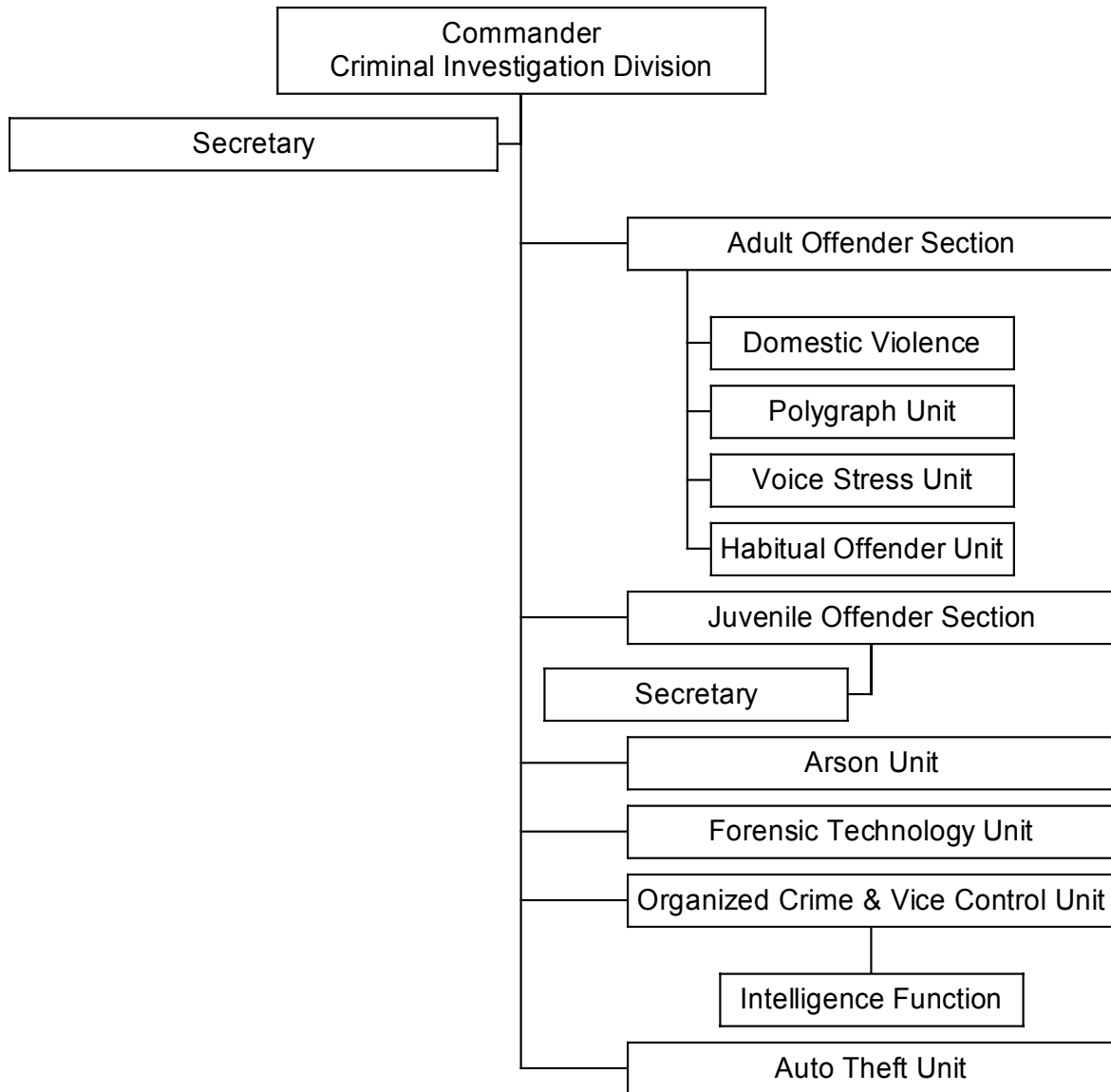
**PARKING TICKETS ISSUED**

|                                |        |
|--------------------------------|--------|
| Parking Enforcement Officers   | 83,876 |
| Police Officers & Park Rangers | 6,350  |
| Total                          | 90,226 |

|                 |     |
|-----------------|-----|
| Vehicles Booted | 405 |
|-----------------|-----|

**REVENUE**

|   |              |
|---|--------------|
| Parking Tickets .....                       | \$799,467.00 |
| Booted Vehicles .....                       | \$2,604.00   |
| Booted Vehicle-Revenue paid at D.J.'s ..... | \$14,957.00  |
| Boot Fee .....                              | \$9,170.00   |
| Residential Permits .....                   | \$19,807.50  |
| Meter Bag .....                             | \$104,025.00 |
| Total Revenue .....                         | \$950,030.50 |



## **CRIMINAL INVESTIGATION DIVISION**

### **OVERVIEW**

The responsibility of the Criminal Investigation Division is to satisfactorily resolve incidents that escape resolution by the Uniformed Patrol Division. This is accomplished by assigning investigators the responsibility of follow-up or continuing investigations. The responsibilities of the Division include the identification and apprehension of adult and juvenile violators.

The Criminal Investigation Division is composed of the following sections/units. Each section/unit has a specific investigative focus:

#### **ADULT OFFENDER SECTION**

This section is responsible for the investigations of all murders and other crimes committed by persons 18 years of age and older, except those cases assigned to specialty units.

#### **JUVENILE OFFENDER SECTION**

This section is responsible for the investigations of incidents where the person is under 18 years of age, except those incidents assigned to specialty units.

#### **FORENSIC TECHNOLOGY UNIT**

This unit requires the maintenance of the inventory system for both identification and photo lab. The unit is responsible for processing crime scenes and the identification of individuals through fingerprints and subsequent prosecution of individuals through expert court testimony.

#### **HABITUAL OFFENDER UNIT**

This unit is responsible for the review of all persons arrested by the Bureau to determine if the arrestee meets the criteria to be considered a habitual offender. If the arrestee qualifies, investigators in this unit, in conjunction with the Office of the District Attorney, seek to ensure that the arrestee receives the maximum bail, sentence, and/or fine allowable by law.

#### **ORGANIZED CRIME AND VICE CONTROL UNIT**

This unit is responsible for the enforcement of drug and vice laws as they relate to organized crime, gambling, prostitution, and liquor law violations.

#### **TRUTH ANALYSIS UNIT**

This unit is responsible for administering polygraph/voice stress examinations to persons suspected of committing a crime and also to persons applying for employment as a police officer or firefighter.

### **ARSON UNIT**

This unit is responsible for investigating all incidents of fires of suspicious origin in the City. The investigators of this unit work hand in hand with the Fire Marshall to resolve this dangerous criminal activity.

### **AUTO THEFT UNIT**

This unit investigates all reported incidents of auto theft in the City. The unit began in 1977 with a grant received from the Auto Theft Prevention Authority.

### **DOMESTIC VIOLENCE UNIT**

This unit is responsible for investigating all matters dealing with domestic abuse. The purpose is to hold the defendant accountable through evidence collection and prosecution. This position is funded by a grant through the District Attorney's Office.

### **ADULT OFFENDER SECTION**

#### **GENERAL INVESTIGATIONS (INCLUDES ADULT OFFENDER AND SPECIAL OPERATIONS)**

|                                 | <b>2000</b> | <b>2001</b> |
|---------------------------------|-------------|-------------|
| <b>TOTAL CASES ASSIGNED</b>     | 1,515       | 1,668       |
| <b>CASES COMPLETED</b>          | 1,176       | 1,528       |
| <b>CASES CLEARED BY ARREST</b>  | 334         | 491         |
| <b>EXCEPTIONAL CLEARANCE</b>    | 245         | 302         |
| <b>ADMINISTRATIVE CLEARANCE</b> | 279         | 516         |
| <b>CLEARED NON-CRIMINAL</b>     | 20          | 34          |
| <b>UNFOUNDED</b>                | 43          | 137         |
| <b>OPEN</b>                     | 65          | 48          |

## **JUVENILE OFFENDER SECTION**

**2000/2001**

**(INCLUDES CHILD ABUSE)**

|                                 | <b>1999</b> | <b>2000</b> | <b>2001</b> |
|---------------------------------|-------------|-------------|-------------|
| <b>TOTAL CASES ASSIGNED</b>     | 573         | 739         | 610         |
| <b>CASES COMPLETED</b>          | 664         | 696         | 520         |
| <b>CASES CLEARED BY ARREST</b>  | 247         | 210         | 112         |
| <b>EXCEPTIONAL CLEARANCE</b>    | 90          | 72          | 102         |
| <b>ADMINISTRATIVE CLEARANCE</b> | 92          | 95          | 64          |
| <b>CLEARANCE NON-CRIMINAL</b>   | 157         | 222         | 138         |
| <b>UNFOUNDED</b>                | 377         | 97          | 110         |
| <b>OPEN</b>                     | 41          | 43          | 84          |

## **ORGANIZED CRIME AND VICE CONTROL UNIT**

The Organized Crime and Vice Control Unit is responsible for the investigation of the illegal sale and distribution of controlled substances, prostitution and pornography, illegal gambling operations, unlawful sale and distribution of liquor, loan sharking, labor racketeering, corruption, extortion, and bribery, theft/fencing rings, and illegal firearms.

The number of people arrested by the Unit during 2001 totaled 572 persons.

During 2001, the Unit confiscated and seized illegal drugs, money, and various miscellaneous items valued in excess of \$374,541.00. The following is a partial breakdown of what was seized or confiscated and the total value.

|                                     |              |
|-------------------------------------|--------------|
| Various drugs (street value)        | \$159,290.00 |
| Cash proceeds from illegal activity | \$74,551.00  |
| Miscellaneous items                 | \$140,700.00 |

The following is a list of seizures:

**Heroin**            \$20 bags                    \$6,220

**Cocaine**            **\$94,600**

Crack

Ounces ..... 1  
2 ounce ..... 2  
3 ounce ..... 2  
1/8 ounce ..... 6  
grams ..... 289  
2 gram ..... 4  
3 gram ..... 1,424

Powder

2 ounce ..... 2  
1/8 ounce ..... 0  
grams ..... 153  
3 gram ..... 2  
2 gram ..... 2

**Miscellaneous Drugs ..... \$110**

**Marijuana**        **\$58,360**

pounds ..... 23  
2 pound ..... 3  
3 pound ..... 0  
ounce ..... 24  
2 ounce ..... 4  
3 ounce ..... 17  
\$10 bags ..... 311  
\$20 bags ..... 0  
Plants ..... 5

**Vehicles**                                **\$96,500**

**Weapons** ..... **\$6,950**

Other ..... \$37,250  
Pagers ..... 41  
Police Scanners ..... 6  
Cellular Phones ..... 73  
Scales ..... 5

**2001 Cash Total ..... \$74,551**

**2001 Drug Total ..... \$159,290**

**2001 Miscellaneous Total ..... \$140,700**

**2001 GRAND TOTAL ..... \$374,541**

**ORGANIZED CRIME AND VICE CONTROL UNIT**  
**VICE UNIT ARRESTS**

| <b>CHARGES</b>                                   | <b>1999</b> | <b>2000</b> | <b>2001</b> |
|--|-------------|-------------|-------------|
| POSSESSION WITH INTENT TO DELIVER                | 139         | 162         | 126         |
| POSSESSION OF UNLAWFUL DRUGS                     | 101         | 96          | 91          |
| POSSESSION OF DRUG PARAPHERNALIA                 | 177         | 212         | 191         |
| UNLAWFUL DELIVERY                                | 260         | 270         | 246         |
| CONSPIRACY                                       | 108         | 26          | 57          |
| CRIMINAL ATTEMPT                                 | 33          | 122         | 73          |
| MISDEMEANOR AND FELONY WARRANTS                  | 33          | 46          | 43          |
| SUMMARY WARRANTS                                 | 344         | 281         | 223         |
| PROSTITUTION                                     | 42          | 65          | 88          |
| PATRONIZING A PROSTITUTE                         | 17          | 11          | 29          |
| LOITERING WITH THE INTENT TO SELL/PURCHASE DRUGS | 7           | 3           | 2           |
| AGGRAVATED ASSAULT                               | 0           | 0           | 2           |
| UNSWORN FALSIFICATION                            | 7           | 1           | 3           |
| RESISTING ARREST                                 | 4           | 2           | 5           |

| CHARGES  | 1999 | 2000 | 2001 |
|--|------|------|------|
| VIOLATIONS OF THE UNIFORM FIREARMS ACT                     | 48   | 9    | 1    |
| ENDANGERING THE WELFARE OF CHILDREN                        | 1    | 4    | 0    |
| TAMPERING WITH EVIDENCE                                    | 5    | 4    | 5    |
| DISCHARGING A FIREARM                                      | 0    | 0    | 0    |
| RECKLESSLY ENDANGERING                                     | 1    | 3    | 3    |
| OPEN LEWDNESS  | 7    | 0    | 0    |
| THEFT BY RECEIVING   | 14   | 10   | 0    |
| FUGITIVE   | 2    | 0    | 4    |
| TRESPASS   | 1    | 0    | 1    |
| ROBBERY  | 0    | 0    | 1    |
| CAPIAS   | 28   | 27   | 27   |
| UNLAWFUL DELIVERY OF A NON-CONTROLLED SUBSTANCE            | 13   | 24   | 28   |
| POSSESSION OF OFFENSIVE WEAPONS                            | 0    | 0    | 0    |
| INDECENT EXPOSURE  | 8    | 0    | 0    |
| FEDERAL DISTRIBUTION AND CONSPIRACY                        | 11   | 1    | 3    |
| FEDERAL WARRANT NARCOTICS TRAFFICKING                      | 3    | 0    | 0    |
| CURFEW   | 8    | 1    | 0    |
| UNDERAGE DRINKING  | 6    | 2    | 0    |
| ESCAPE   | 0    | 0    | 0    |
| CRIMINAL USE OF A COMMUNICATIONS DEVICE                    | 7    | 0    | 0    |
| POSSESSION OF ALCOHOL FOR SALE                             | 1    | 0    | 0    |
| PATRONIZING A SPEAKEASY                                    | 12   | 0    | 0    |
| POSSESSION WITH INTENT TO DELIVER NON-CONTROLLED SUBSTANCE | 0    | 1    | 5    |
| HINDERING APPREHENSION                                     | 0    | 3    | 1    |
| FALSE REPORTS  | 0    | 3    | 3    |
| FEDERAL GUN CHARGE   | 0    | 1    | 0    |
| NOT LICENSED TO CARRY A FIREARM                            | 0    | 7    | 1    |
| SIMPLE ASSAULT   | 0    | 1    | 0    |
| PAROLE WARRANT   | 0    | 4    | 1    |
| PROPULSION FO MISSILE INTO OCCUPIED VEHICLE                | 0    | 1    | 0    |
| FEDERAL WARRANT NARCOTICS TRAFFICKING                      | 0    | 1    | 0    |
| HIT AN UNOCCUPIED VEHICLE                                  | 0    | 1    | 0    |
| ALTERING A FIREARM   | 0    | 1    | 2    |
| POSSESSION OF A FIREARM BY A MINOR                         | 0    | 2    | 1    |
| JUVENILE RUNAWAY   | 0    | 1    | 0    |
| CORRUPTION OF MINORS                                       | 0    | 2    | 0    |
| FORMER CONVICT NOT TO CARRY FIREARMS                       | 0    | 6    | 6    |
| CRIMINAL MISCHIEF  | 0    | 2    | 1    |
| DELIVERY OF TELECOMMUNICATION DEVICES                      | 0    | 0    | 20   |
| FLIGHT TO AVOID APPREHENSION                               | 0    | 0    | 2    |
| THEFT  | 0    | 0    | 1    |
| SUMMARY TRAFFIC OFFENSES                                   | 0    | 0    | 12   |
| FALSE ID TO LAW ENFORCEMENT                                | 0    | 0    | 1    |
| SOLICITATION TO COMMIT MURDER                              | 0    | 0    | 1    |
| SOLICITATION TO COMMIT THEFT                               | 0    | 0    | 1    |
| CONSPIRACY TO COMMIT MURDER                                | 0    | 0    | 1    |
| CONSPIRACY TO COMMIT THEFT                                 | 0    | 0    | 1    |
| OBSTRUCTING JUSTICE  | 0    | 0    | 2    |



## **FORENSIC TECHNOLOGY UNIT**

The Forensic Technology Unit consists of one (1) corporal and two (2) patrol officers. The following is a breakdown of this Unit's activities for 2001:

### **IDENTIFICATION**

|   |     |
|---|-----|
| Latent prints logged in .....               | 569 |
| Comparisons completed by Forensic Unit..... | 59  |
| Comparison hits .....                       | 15  |
| Latent prints submitted to AFIS.....        | 129 |
| AFIS hits .....                             | 39  |
| Assisted outside jurisdiction .....         | 1   |
| Removal of hands for I.D. purposes .....    | 0   |
| Composites.....                             | 7   |
| IBIS entries .....                          | 119 |
| IBIS identifications .....                  | 8   |

*(Due to the backlog of IBIS, this # is not accurate)*

### **CRIME SCENES PROCESSED**

|                                |     |
|--------------------------------|-----|
| Homicides .....                | 10  |
| Suicides .....                 | 2   |
| Suspicious Deaths .....        | 2   |
| Fatal Fires .....              | 0   |
| Undetermined Deaths.....       | 0   |
| Accidental Deaths .....        | 0   |
| Deceased Drug Overdose.....    | 1   |
| Rapes.....                     | 10  |
| Attempted Rape .....           | 0   |
| Aggravated Assaults .....      | 84  |
| Arson.....                     | 4   |
| Auto Thefts .....              | 3   |
| Recklessly Endangering.....    | 26  |
| Robberies .....                | 44  |
| Burglaries.....                | 108 |
| Fatal Hit & Run.....           | 1   |
| Child Abuse .....              | 5   |
| Kidnaps .....                  | 0   |
| Thefts .....                   | 35  |
| Traffic Accidents .....        | 12  |
| Attempt Homicide.....          | 3   |
| Loitering & Prowling.....      | 1   |
| Simple Assault .....           | 114 |
| Crime Scenes Processed (con't) |     |

|                                |    |
|--------------------------------|----|
| Suicide Attempts .....         | 1  |
| Autopsies .....                | 27 |
| Bomb Scares .....              | 2  |
| Indecent Assault.....          | 8  |
| Institutional Vandalism.....   | 7  |
| Executed Search Warrants ..... | 28 |

### **EVIDENCE PROCESSED IN LAB**

|                                      |    |
|--------------------------------------|----|
| Act 64.....                          | 42 |
| Aggravated Assault.....              | 41 |
| Arson.....                           | 5  |
| Burglaries.....                      | 56 |
| Criminal Mischief.....               | 8  |
| Forgery.....                         | 0  |
| Harassment.....                      | 1  |
| Homicide.....                        | 35 |
| Attempted Homicide.....              | 1  |
| Robbery.....                         | 46 |
| Suspicious Deaths .....              | 3  |
| Theft.....                           | 31 |
| Recklessly Endangering.....          | 10 |
| Simple Assault .....                 | 16 |
| Found Property .....                 | 15 |
| Auto Theft.....                      | 3  |
| Rape .....                           | 11 |
| Suicide .....                        | 0  |
| Unlawful Possession of Firearms..... | 10 |
| Missing Persons .....                | 5  |
| Receiving Stolen Property .....      | 4  |

### **FORENSIC TECHNOLOGY SECTION** **MONTHLY PHOTOGRAPHS PROCESSED**

|            | 5X7<br>Digital | 8X10<br>Digital | Digital<br>Poster | 3.5X5<br>Color | 5X7<br>Color | 8X10<br>Color | 11X14<br>Color | 16X20<br>Color | 5X7<br>B/W | Total |
|------------|----------------|-----------------|-------------------|----------------|--------------|---------------|----------------|----------------|------------|-------|
| <b>JAN</b> | 6              | 21              | 0                 | 555            | 1180         | 1             | 6              | 0              | 96         | 1865  |
| <b>FEB</b> | 5              | 5               | 18                | 681            | 814          | 19            | 0              | 0              | 0          | 1542  |
| <b>MAR</b> | 56             | 24              | 0                 | 131            | 821          | 17            | 0              | 0              | 207        | 1256  |
| <b>APR</b> | 96             | 15              | 0                 | 457            | 169          | 18            | 0              | 0              | 64         | 819   |
| <b>MAY</b> | 9              | 42              | 0                 | 286            | 298          | 11            | 7              | 0              | 0          | 653   |
| <b>JUN</b> | 30             | 8               | 0                 | 333            | 418          | 46            | 0              | 0              | 60         | 895   |
| <b>JUL</b> | 75             | 29              | 0                 | 425            | 0            | 15            | 0              | 0              | 60         | 604   |

|              |            |            |           |             |             |            |           |           |            |              |
|--------------|------------|------------|-----------|-------------|-------------|------------|-----------|-----------|------------|--------------|
| <b>AUG</b>   | 2          | 47         | 0         | 168         | 44          | 10         | 0         | 0         | 0          | 271          |
| <b>SEP</b>   | 368        | 47         | 1         | 819         | 88          | 30         | 0         | 0         | 166        | 1519         |
| <b>OCT</b>   | 125        | 20         | 0         | 277         | 443         | 0          | 0         | 35        | 0          | 900          |
| <b>NOV</b>   | 44         | 29         | 0         | 528         | 0           | 218        | 0         | 0         | 0          | 819          |
| <b>DEC</b>   | 36         | 37         | 0         | 74          | 350         | 0          | 0         | 0         | 159        | 656          |
| <b>TOTAL</b> | <b>852</b> | <b>324</b> | <b>19</b> | <b>4734</b> | <b>4625</b> | <b>385</b> | <b>13</b> | <b>35</b> | <b>812</b> | <b>11799</b> |

### **MONTHLY FILMS PROCESSED**

| <b>Month</b>     | <b>Digital Photos</b> | <b>Digital Contact Sheets</b> | <b>135 Color</b> | <b>Total</b> |
|------------------|-----------------------|-------------------------------|------------------|--------------|
| <b>JANUARY</b>   | 589                   | 78                            | 55               | 722          |
| <b>FEBRUARY</b>  | 756                   | 45                            | 105              | 906          |
| <b>MARCH</b>     | 1243                  | 8                             | 204              | 1455         |
| <b>APRIL</b>     | 1783                  | 21                            | 224              | 2028         |
| <b>MAY</b>       | 970                   | 12                            | 190              | 1172         |
| <b>JUNE</b>      | 1306                  | 70                            | 243              | 1619         |
| <b>JULY</b>      | 1133                  | 140                           | 181              | 1454         |
| <b>AUGUST</b>    | 1487                  | 11                            | 239              | 1737         |
| <b>SEPTEMBER</b> | 1181                  | 45                            | 190              | 1416         |
| <b>OCTOBER</b>   | 1534                  | 4                             | 284              | 1822         |
| <b>NOVEMBER</b>  | 1596                  | 22                            | 220              | 1838         |
| <b>DECEMBER</b>  | 1847                  | 0                             | 230              | 2077         |
| <b>TOTAL</b>     | <b>15425</b>          | <b>456</b>                    | <b>2365</b>      | <b>18246</b> |

## **HABITUAL OFFENDER UNIT**

The Habitual Offender Unit identifies those criminals who repeatedly are arrested for felony crimes. The Unit works with a special prosecutor to ensure a conviction in the case of those individuals identified as habitual offenders.

Duties of the Unit include locating witnesses, conducting interviews, testifying in court, and preparing cases, which may include gathering existing or new evidence.

| <b>CRIME</b>       | <b>*CERTIFIED CHARGES</b> | <b>WAITING TRIAL</b> | <b>GUILTY</b> | <b>NOT GUILTY</b> | <b>NOLLE PROS</b> |
|--------------------|---------------------------|----------------------|---------------|-------------------|-------------------|
| HOMICIDE           | 2                         | 0                    | 2             | 0                 | 0                 |
| AGGRAVATED ASSAULT | 6                         | 3                    | 1             | 1                 | 1                 |
| ROBBERY            | 10                        | 2                    | 6             | 2                 | 0                 |
| SEXUAL ASSAULT     | 1                         | 0                    | 1             | 0                 | 0                 |
| BURGLARY           | 5                         | 0                    | 5             | 0                 | 0                 |
| FIREARMS           | 4                         | 1                    | 2             | 0                 | 1                 |
| ESCAPE             | 0                         | 0                    | 0             | 0                 | 0                 |
| FORGERY            | 1                         | 1                    | 0             | 0                 | 0                 |
| TOTAL              | 29                        | 7                    | 17            | 3                 | 2                 |

|   | <b><u>2000</u></b> | <b><u>2001</u></b> |
|---|--------------------|--------------------|
| <b>Individuals reviewed for certification</b> | <b>129</b>         | <b>81</b>          |
| <b>Total individuals certified</b>            | <b>43</b>          | <b>36</b>          |
| <b>Number of jury trials</b>                  | <b>8</b>           | <b>9</b>           |
| <b>Total persons certified</b>                | <b>43</b>          | <b>36</b>          |
| <b>Number guilty</b>                          | <b>4</b>           | <b>22</b>          |
| <b>Number of not guilty</b>                   | <b>12</b>          | <b>1</b>           |
| <b>Nolle pros.</b>                            | <b>2</b>           | <b>1</b>           |
| <b>Cases awaiting trial</b>                   | <b>16</b>          | <b>7</b>           |

**There are seven (7) trials on hold for the 2001 court term.**

*\*Most serious charge certified for most defendants - certified on multiple charges.*

**TRUTH VERIFICATION UNIT**  
**2001 POLYGRAPH EXAMINATIONS STATISTICS**

|                       | 1999 | 2000 | 2001 |
|-----------------------|------|------|------|
| HOMICIDE              | 0    | 0    | 0    |
| RAPE                  | 3    | 4    | 4    |
| ROBBERY               | 0    | 1    | 0    |
| AGGRAVATED ASSAULT    | 0    | 3    | 2    |
| BURGLARY              | 0    | 1    | 0    |
| THEFT                 | 1    | 9    | 8    |
| INVOL/DEVIATE SEX     | 3    | 4    | 4    |
| CHILD ABUSE           | 1    | 0    | 0    |
| INTERNAL AFFAIRS      | 3    | 0    | 0    |
| INDECENT ASSAULT      | 1    | 0    | 0    |
| AGG. INDECENT ASSAULT | 0    | 0    | 0    |
| IMPERSONATING POLICE  | 0    | 0    | 0    |
| INDECENT EXPOSURE     | 0    | 0    | 0    |
| DRUGS                 | 1    | 0    | 0    |
| PRE-EMPLOYMENT        | 20   | 30   | 50   |
| TOTAL                 | 33   | 52   | 68   |

**VOICE STRESS ANALYZER (C.V.S.A.)**  
**2001**  
**STATISTICS**

|                    | 1999 | 2000 | 2001 |
|--------------------|------|------|------|
| HOMICIDE           | 0    | 0    | 0    |
| RAPE               | 0    | 0    | 0    |
| ROBBERY            | 0    | 1    | 0    |
| AGGRAVATED ASSAULT | 0    | 3    | 2    |
| SEXUAL ASSAULT     | 3    | 4    | 4    |
| THEFT              | 1    | 9    | 8    |
| ARSON              | 0    | 0    | 0    |
| SUSPICIOUS DEATH   | 0    | 0    | 0    |
| PRE-EMPLOYMENT     | 20   | 30   | 50   |
| DRUGS              | 1    | 0    | 0    |
| BURGLARY           | 0    | 1    | 1    |
| TOTAL              | 25   | 48   | 65   |

**AUTO THEFT UNIT**  
**2001**

|                                 |            |
|---------------------------------|------------|
| <b>CASES ASSIGNED</b>           | <b>581</b> |
| <b>CASES COMPLETED</b>          | <b>577</b> |
| <b>CLEARED BY ARREST</b>        | <b>69</b>  |
| <b>EXCEPTIONAL CLEARANCE</b>    | <b>37</b>  |
| <b>ADMINISTRATIVE CLEARANCE</b> | <b>121</b> |
| <b>CLEARED NON-CRIMINAL</b>     | <b>44</b>  |
| <b>UNFOUNDED</b>                | <b>306</b> |
| <b>OPEN</b>                     | <b>4</b>   |

**HARRISBURG BUREAU OF POLICE AND FIRE**  
**ARSON UNIT REPORT**

The Harrisburg Bureau of Police and Fire Arson Unit investigated fifteen (15) Arson Fires in the City of Harrisburg in the year 2001.

Listed below are the City Arson Fires:

|                                    |              |          |       |
|------------------------------------|--------------|----------|-------|
| 1. 2525 N. 6 <sup>th</sup> Street  | Structure    | \$15,000 |       |
| 2. 1625 Naudain Street             | Structure    | \$1,000  |       |
| 3. 1817 State Street               | Vehicle      | \$13,000 |       |
| 4. 1247 Market Street              | Vacant House | \$500    |       |
| 5. 1700 Park Street                | Vehicle      | \$17,000 |       |
| 6. 2009 Logan Street               | Structure    | \$50,000 | Adult |
| 7. 612 N. 2 <sup>nd</sup> Street   | Apartment    | \$10,000 | Adult |
| 8. 512 S. 26 <sup>th</sup> Street  | Structure    | \$300    |       |
| 9. 1629 Derry Street               | Structure    | \$7,000  | Adult |
| 10. 234 S. 13 <sup>th</sup> Street | Vacant House | \$500    |       |
| 11. 234 S. 13 <sup>th</sup> Street | Vacant House | \$10,000 |       |
| 12. 508 S. 29 <sup>th</sup> Street | Restaurant   | \$5,000  |       |
| 13. 29 S. 19 <sup>th</sup> Street  | Apartment    | \$4,000  |       |
| 14. Don's Towing Jonestown Rd      | Vehicle      | \$10,000 |       |
| 15. 28A Carey Street               | Vehicle      | \$1,000  |       |

The total loss from Arson Fires in the City of Harrisburg during 2001 was \$144,300. This amount is way down from the year 2000, which was \$2,884,150.

Fifteen (15) fires were investigated, and of those fires three (3) were cleared by arrests. One (1) of the fires was cleared by exceptional clearance.

There were five (5) fires investigated by the Arson Unit involving children. Five (5) juveniles were referred to the City of Harrisburg's Juvenile Fire Setters Program.

In addition, the Arson Unit investigated thirty-eight (38) accidental fires in the City of Harrisburg. There were two (2) fires that were ruled undetermined. The Arson Unit responded to five (5) multiple alarms fires in the City of Harrisburg.

The Arson Unit assisted the Pennsylvania State Police with forty-three (43) fires during the year 2001. Of the forty-three (43) fires that we assisted in, twenty-four (24) were determined to be arson. The total loss from the arson fires was \$4,767.

In addition, four (4) of the fires were murders, seven (7) were accidental fatal fires and one (1) was a suicide.

The Arson Unit assisted the Bureau of Alcohol, Tobacco and Firearms in the investigation of two (2) large loss church fires. Both of these fires were determined to be arson fires. The damage was placed at over \$500,000.

The Accelerant Detective K-9's, Branwen II and Ocala, were used in the investigation of forty-seven (47) fires in the City of Harrisburg and fire assists outside the City.

The Arson Unit also responded to and assisted in the examination of thirty-seven (37) pieces of suspicious mail that was thought to contain anthrax.

Because of the incident on September 11, 2001, the Bureau of Alcohol, Tobacco and Firearms Accelerant Detection K-9 re-certification was canceled and rescheduled for April 5-15, 2002 in Buffalo, New York.

## **DOMESTIC VIOLENCE UNIT**

### **2001 YEAR END REPORT**

|  |     |
|--|-----|
| 1. Number of Cases.....                      | 416 |
| 2. Number of Cases Completed .....           | 416 |
| 3. Number of Cases Cleared by Arrest .....   | 3   |
| 4. Exceptional Clearances.....               | 25  |
| 5. Number of Cases Cleared Non-Criminal..... | 1   |
| 6. Number of Cases Unfounded.....            | 40  |
| 7. Number of Domestic Violence Arrests.....  | 328 |
| 8. Open Cases.....                           | 0   |
| 9. A/C Closures.....                         | 22  |

## **AWARDS AND COMMENDATIONS**

In 2001, the Police Awards Ceremony was held on November 14, 2001. Awards were presented to deserving police officers and other law enforcement personnel who distinguished themselves in the performance of their duties. The Police Bureau also recognizes efforts by community members who assist during in-progress situations and investigations.

Recommendations for awards are submitted to division commanders by supervisors. The division commanders review the recommendations and forward them to the Chief of Police for final approval.

The following is a summary of all awards presented at the 2001 Awards Ceremony:

|                                 |            |
|---------------------------------|------------|
| Mayor's Award for Valor.....    | 4          |
| Mayor's Award for Heroism ..... | 5          |
| Mayor's Award for Bravery ..... | 17         |
| Officer of the Year .....       | 1          |
| Merit Awards .....              | 58         |
| Distinguished Unit Awards.....  | 8          |
| Letters of Commendation .....   | 7          |
| <b>Total .....</b>              | <b>106</b> |

## **POLICE CODE OF ETHICS**

### **PRIMARY RESPONSIBILITIES OF A POLICE OFFICER**

A police officer acts as an official representative of government who is required and trusted to work within the law. The officer's powers and duties are conferred by statute. The fundamental duties of a police officer include serving the community, safeguarding lives and property, protecting the innocent, keeping the peace and ensuring the rights of all to liberty, equality and justice.

### **PERFORMANCE OF THE DUTIES OF A POLICE OFFICER**

A police officer shall perform all duties impartially, without favor of affection or ill will and without regard to status, sex, race, religion, political belief, or aspiration. All citizens will be treated equally with courtesy, consideration and dignity.

Officers will never allow personal feelings, animosities, or friendships to influence official conduct. Laws will be enforced appropriately and courteously, and in carrying out their responsibilities, officers will strive to obtain maximum cooperation from the public. They will conduct themselves in appearance and deportment in such a manner as to inspire confidence and respect for the position of public trust they hold.



## **DISCRETION**

A police officer will use responsibly the discretion vested in the position and exercise it within the law. The principle of reasonableness will guide the officer's determinations and the officer will consider all surrounding circumstances in determining whether any legal action shall be taken.

Consistent and wise use of discretion, based on professional policing competence, will do much to preserve good relationships and retain the confidence of the public. There can be difficulty in choosing between conflicting courses of action. It is important to remember that a timely word of advice rather than arrest, which may correct in appropriate circumstances, can be a more effective means of achieving a desired end.

## **USE OF FORCE**

A police officer will never employ unnecessary force or violence and will use only such force in the discharge of duty as is reasonable in all circumstances.

Force should be used only with the greatest restraint and only after discussion, negotiation, and persuasion have been found to be inappropriate or ineffective. While the use of force is occasionally unavoidable, every police officer will refrain from applying the unnecessary infliction of pain or suffering, and will never engage in cruel, degrading, or inhuman treatment of any person.

## **CONFIDENTIALITY**

Whatever a police officer sees, hears, or learns, which is of a confidential nature, will be kept in confidence unless the performance of duty or legal provision requires otherwise.

Members of the public have a right to security and privacy, and information obtained about them must not be improperly divulged.

## **INTEGRITY**

A police officer will not engage in acts of corruption or bribery, nor will an officer condone such acts by other police officers.

The public demands that the integrity of police officers be above reproach. Police officers must therefore, avoid any conduct that might compromise integrity and thus undercut the public confidence in the law enforcement agency. Officers will refuse to accept any gifts, presents, subscriptions, favors, gratuities, or promises that could be interpreted as seeking to cause the officer to refrain from performing official responsibilities honestly and within the law. Police officers must not receive private or special advantage from their official status. Respect from the public cannot be bought; it can only be earned and cultivated.

## **COOPERATION WITH OTHER OFFICERS AND AGENCIES**

Police officers will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

An officer or agency may be one among many organizations that may provide law enforcement services to a jurisdiction. It is imperative that a police officer assist colleagues fully and completely, with respect and consideration at all times.

## **PERSONAL/PROFESSIONAL CAPABILITIES**

Police officers will be responsible for their own standard of professional performance and will take every reasonable opportunity to enhance and improve their level of knowledge and competence.

Through study and experience, a police officer can acquire the high level of knowledge and competence that is essential for the efficient and effective performance of duty. The acquisition of knowledge is a never-ending process of personal and professional development that should be pursued constantly.

## **PRIVATE LIFE**

Police officers will behave in a manner that does not bring discredit to their agencies or themselves. A police officer's character and conduct while off duty must always be exemplary, thus maintaining a position of respect in the community in which he or she lives and serves. The officer's personal behavior must be beyond reproach.

## **HARRISBURG BUREAU OF POLICE** **RETIREMENTS 2001**

|                          | <b>DATE OF RETIREMENT</b> | <b>DATE OF HIRE</b> |
|--------------------------|---------------------------|---------------------|
| Sergeant Michael Butler  | 01/15/01                  | 08/06/69            |
| Sergeant David Teel      | 04/27/01                  | 08/29/80            |
| Detective Samuel Kohr    | 01/15/01                  | 07/11/64            |
| Detective Randolph Brown | 01/25/01                  | 11/12/69            |
| P.O. David Salada        | 04/01/01                  | 08/29/80            |